



وزارة التعليم
Ministry of Education

INVERSTOR GUIDE

Issuing Investment License

for educational sector

رؤية
VISION 2030
المملكة العربية السعودية
KINGDOM OF SAUDI ARABIA

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INTRODUCTION

Education sector is considered as one of the vital sectors that plays a significant role in economic and social growth, and the achievement of (2030) vision by activating, empowering and enhancing the role of private sector's participation in education. One of the MoE objectives is to reinforce the participation and contribution of private sectors with the public education and facilitate the investment in education for local and international investors .

As a representative of the private education agency, MoE has adopted flexible, transparent and declared regulatory mechanism (**INVERSTOR GUIDE**) which contain all the regulations and the required documents for issuing the investment license.



Education in Saudi Arabia General Statistics



 Schools

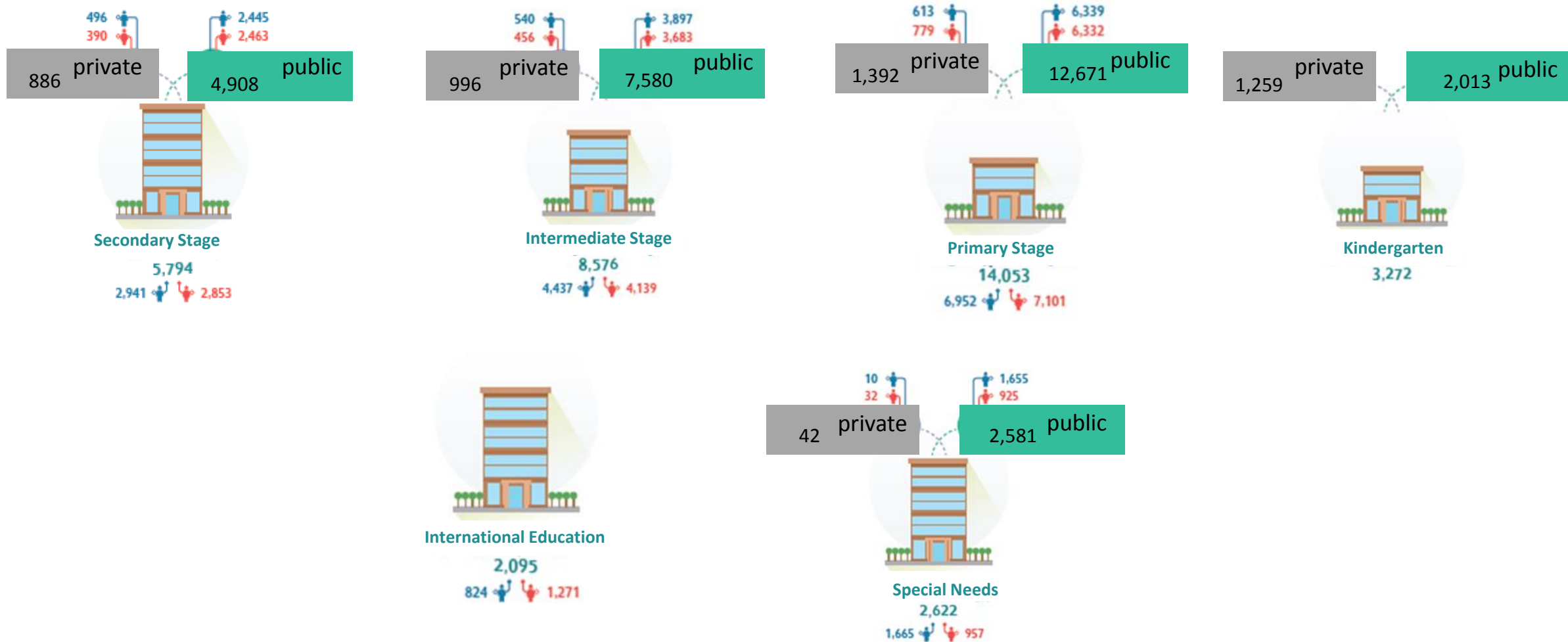
 Students

 participation

Schools

Total number of MoE private and public schools is 38,368 which includes (Kindergarten , Primary , Intermediate , Secondary school as well as the Adult Literacy , Special Needs and International Education).

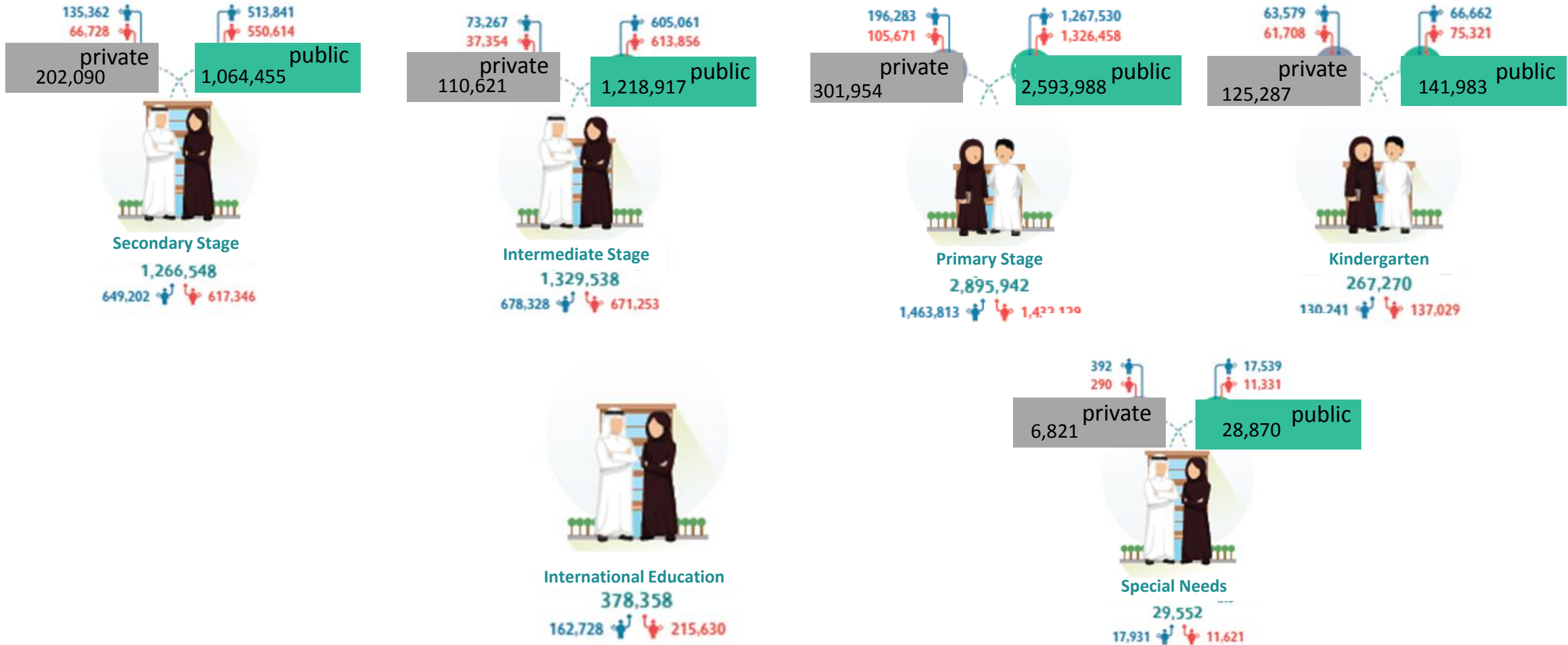
Distribution of schools in k-12 and type of education.



Students

The number of students who enrolled in MoE schools is 6,230,108 distributed in the educational K-12 (Kindergarten Stage , Primary Stage , Intermediate Stage , Secondary Stage, Special Needs and Foreign Education).

The total number of students in MoE schools:



The percentage of private education sector's participation in education

student

The percentage of private sector participation 17,9%



1,119,042 Number of students who enrolled in private school in Saudi Arabia

Total number of students who enrolled in education sector (private and public education) 6,230,108

school

The percentage of private sector participation 16,2%



6,144 Number of private school in Saudi Arabia

Total number of school in education sector (private and public schools in Saudi Arabia) 38,036

4 Reasons to invest in Saudi Arabia



01



It is the largest investment market in GCC ,they expect (1 million) students by 2020 and (2621 new schools) will open by **2020**.



02



Saudis are interested to registering their children in high quality private and international schools that focus on proficiency in the English language to enroll their children in international universities.



03



The Government is encouraging the private sector to involve the private sector in education to play a key role in educational reform by facilitating land, loans and licensing procedures



04



To achieve the vision of the Kingdom of 2030 for the transition to live digital education With the allocation of 2018 **(4266)** million dollars and **(150)**schools replaced by all the books printed with the digital departments, targeting by 2020 30,000 digital technology school.



Types of Licenses

 **Private**

 **International**

 **Institutes and Centers**

Types of Licenses

Primary International school for boys.
Primary International school for girls.
Intermediate International school for boys.
Intermediate International school for girls.
Secondary International school for boys.
Secondary International school for girls.
International Kindergarten.



Primary Private school for boys.
Primary Private school for girls.
Intermediate Private school for boys.
Intermediate Private school for girls.
Secondary Private school for boys.
Secondary Private school for girls.
Private Kindergarten.

Languages Institutes.
Supervision and Training Center.
Arabic Calligraphy Institutes.



Required Documents

- 1- a commercial register issued by the Ministry of Commerce.
- 2-National Identity of the owner and the manager in case of a limited liability company.
- 3-contract of incorporation in the event of a limited liability company.
- 4- Bank certificate in case of a joint stock company and a foreign company.
- 5-The academic qualification should not be less than high school, in case that he is an individual or an institute the qualification of the representative of the company shall not be less than collage level. In case the academic qualification is not from Saudi Arabia , the certificate shall be equivalent in the Ministry of Education.
- 6- Site approval from the Ministry of Municipal and Rural Affairs.
- 7-Building permit from the Ministry of Municipal and Rural Affairs.
- certificate of completion of construction of the Ministry of Municipal and Rural Affairs.
- 9-License from the Ministry of Municipal and Rural Affairs.
- 10- Safety Certificate from Saudi Civil Defense.
- 11- A report issued by the competent committee of the Ministry of Education on the readiness of the building for operation.
- 12- National Address.



Terms and Conditions

- **Conditions of eligibility of the investor.**
- **Terms and Conditions of institutions and companies.**
- **Standards for school supplies.**

Terms and Conditions



Conditions of eligibility of the investor.

- 1- The academic qualification should not be less than high school, in case that he is an individual or an institute the qualification of the representative of the company shall not be less than collage level. In case the academic qualification is not from Saudi Arabia , the certificate shall be equivalent in the Ministry of Education.
- 2- The owner cannot be younger than (25).
- 3- not a governmental employee.
- 4-If the applicant is not able to do the job by him/her self, he/she must appoint a person to represent him/her in the ministry who fulfils all the conditions mentioned.



Conditions for Companies

- 1- The company must have an educational activity.
- 2- The eligibility requirements apply to the representative of the company.
- 3- To submit the articles of incorporation.
- 4- To submit a bank certificate.



Conditions for Institutes

The Same Conditions of the eligibility of the investor.

Terms and Conditions



Conditions and Standards for school supplies.

- The capacity of each classroom is 25 students as maximum.
- Scientific laboratories.
- Professional laboratories.
- Learning resources center.
- Multi-use learning room.
- Toilets.
- Outdoor courtyards.
- Playgrounds
- On the electronic link - <http://pss.tbc.sa/ArManualV2.pdf> (Guide to the minimum requirements for the design of private schools)



Conditions of standards that required for (center or institute) :

- 1- the principle office should be not less than 25 meters.
- 2- office of the faculty members should be not less than 20 meters.
- 3- as a minimum they should prepare 4 halls as a language laboratories, should not less than 40 meters.
- 4- reception and waiting area should not less than 20 meters for each.
- 5- cafeteria should not less than 16 meters.
- 6- toilets.

الشروط و الضوابط



Requirements and Conditions that the license applicant should be commit with for the Special Needs private school

- 1- In addition to the previous conditions about eligibility of the investor and the standards for school supplies.
- 2- Safety requirements for the Educational building .
- 3-specify the categories of special needs that he wants to provide an educational services to.
- 4- specify the educational stages.
- 5- provide specialized teachers and specialists support services.
- 6-provide the land requirements, equipment's and teaching aids .
- 7-provide measuring instruments compatible with the Saudi environment.



Platform for the Investor

4

steps to get the official license through the services center of the educational investment icon in Miras platform.

First step

Inputs

- Entering the investor to the Maras platform to register his information.
- Fill out a commercial registration application form.
- Delivery of the required documents (national identity, corporate memorandum of association, bank certificate for companies)
- Payment of fees.

Outputs

A commercial register on behalf of the investor.



Time required

(One day) and in case of a response of the licensor part with rejection after notification it takes a maximum of ten days.

Note

- Registration through Miras includes registration at the Ministry of Labor and Social Development, the Zakat and Income Authority, the Ministry of Municipal and Rural Affairs, Social Insurance, the Ministry of Commerce and Investment and the Chamber of Commerce.
- When issuing the Commercial Register, the above-mentioned licensed authorities will be notified about that.

The second step

Inputs

- The investor log in Meras platform to apply for the opening of an institution through . Investment Services Educational Center of the Ministry of Education.
- Filling in all forms and essential data required for the eligibility of the investor and pledge and Acknowledgment of the conditions and controls for issuing the license.
- Fill in all the data for the school.
- Download the attachments to issuing a license.
- Payment of fees.

Outputs

The immediate initial license don't allow the investor to operate the entity till he/she get the official license.

Note

Immediate initial license cannot enable the investor to operate the institution , because it is considered only investor eligibility.



Time required

Time required to issue a letter of credit is five minutes

The Third Step

Inputs

Submit the official licensing requirements of the responsible entity which related to the Ministry of Education.

Outputs

- 1-Location approval from the Ministry of Municipal and Rural Affairs.
- 2-Construction permit from the Ministry of Municipal and Rural Affairs.
- 3-Certificate of completion of construction from the Ministry of Municipal and Rural Affairs.
- 4-Professional license from the Ministry of Municipal and Rural Affairs.
- 5-Safety certificate from the Ministry of Civil Defense

Time required

(One day) for selecting and appointing a certified engineering office, The duration of the review of the kroki and the lifting of the area and issuing the approval of the location (2 days) the time required to submit the application is half day the time necessary to connect and activate the water is (4 days), the time required to conduct the inspection is 5 days and the time required to issue a certificate of completion of construction and safety certificate is 2 days)

Fourth step

Inputs

Download the required documents to obtain a final educational license for the institution to enable the investor to practice the activity (certificate of completion of construction and professional license from the Ministry of Municipal and Civil Defense safety certificate)

Payment of fees

Filling in fields for inspection of equipment.



Time required

The required time to receive the license is less than one day and the time necessary to complete the inspection of the equipment is 10 days

Outputs

- A report issued by the competent committee in the Ministry of Education regarding the readiness to operate the school.
- The official educational license of the school.


Note

Required documents of both The Ministry of Municipal and Rural Affairs and Civil Defense has been given directly to the Ministry of Education by both parties.



Tuition Fees



Kindergarten

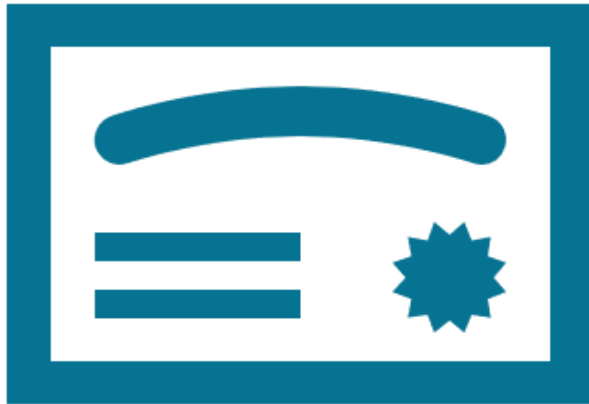
FROM 45,000 TO 12,000  SAR
FROM 12,000 TO 3,200  USD

Private School

FROM 40,000 TO 15,000  SAR
FROM 10,700 TO 4,000  USD

International School

FROM 60,000 TO 35,000  SAR
FROM 16,000 TO 9,500  USD



Supervision

■ **Violations and Penalties.**

■ **Appreciate and Recognition.**

Violations and Penalties

The kingdom of Saudi Arabia encourages private education at all levels, which subjects to the supervision of the educational authorities, educationally, technically and administratively, where the supervisory and regulatory procedures include:

Management irregularities

Include a number of gradual measures (attention letter, investigation, financial fine, and reporting the MoE)



Violations of buildings and school facilities and equipment





Include a number of gradual measures (attention letter , investigation , financial penalty , holding subsidy , reporting the Violations to the ministry and annulment of the license)





administrators , teachers and employee.





Violations of teachers, Includes some procedures (attention letter , investigation , financial penalty reporting the Violations to the ministry)

Gratitude and appreciation for the excellence of private educational institutions

-   Students excel and distinguish their scientific and moral levels
- Select a qualified teachers and train them to provide a qualified teaching .

 
-   Ensure that the Functional competencies are activated
- Innovative creative experiences that serve education

 
-   Quality control to achieve the highest levels of management
- School enrichment programs

 
-   Services provided to the community

The Ministry will honor the schools if they are distinguished as follows



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- General Administration for Investors Support
Ex: 11062/13414
E-mail: info.service@moe.gov.sa
- General Administration for private Education
Ex: 13301
E-mail: bpe@moe.gov.sa
- Investment educational services :
Tatweer Company www.tbc.sa
Customer Service : 9200033503

An aerial photograph of a modern university campus. The central focus is a large, multi-story building with a symmetrical facade and a central entrance. A wide, paved driveway leads from the foreground towards the building, flanked by rows of palm trees. In the foreground, there is a paved area with several large palm trees and a sign that reads "MINISTRY OF EDUCATION". To the right, there is a security checkpoint with a guardhouse and a barrier. The overall scene is well-maintained and modern.

Thank You