EFFECTIVE ACADEMIC WRITING 1

Answer Key Booklet



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Answer Key

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Answer Key

The Sentence and the Paragraph

Part 1

Exercise 2 (p. 4)

- 1. d
- 2. c
- 3. a 4. b
- Part 2

Exercise 1 (p. 5)

He was scared by a snake that crawled across his foot.

Exercise 2 (p. 6)

- 1. I had a scary experience when I was a young boy.
- 2. There are eight supporting sentences.
- 3. Yes.
- 4. The experience frightened me, and I never went outside barefoot again.
- 5. Yes.

Exercise 3 (p. 7)

- 2. (My uncle) had a frightening experience as a young man.
- 3. (Text messaging) has become popular among teenagers.
- 4. (Effective time management) requires four easy steps.
- 5. (Every college student) should take a computer.

Exercise 4 (p. 7)

2. (Fried rice) is easy to prepare if you follow some simple steps.

The writer will tell the steps for making fried rice.

- 3. X
- 4. (I) had an adventure in the jungle last year. The writer will describe the adventure.
- 5. (Video games) are not bad for children.

The writer will give reasons why video games are not bad for children.

Exercise 5 (p. 7)

Answers will vary.

- 2. In order to have a successful first date, a person must do the following things.
- 3. I had a terrible teacher when I was in middle school.
- 4. Tennis is a really boring sport to watch.

Exercise 6 (p. 8)

2. a. TS	b. SS	c. SS	d. SS
3. a. SS	b. SS	c. SS	d. TS
4. a. SS	b. TS	c. SS	d. SS

Exercise 7 (p. 10)

VI	/		
2. a. CS	b. SS	c. SS	d. SS
3. a. SS	b. SS	c. CS	d. SS
4. a. SS	b. SS	c. SS	d. CS

Exercise 8 (p. 11)

2. c 3. b

- 4. a
- 5. b
- 6. c

Part 3

Exercise 1 (p. 13)

The pink sheep was a gift from a neighboring child.

Exercise 2 (p. 13)

- 1. Many years ago, <u>a special gift</u> <u>came to me in</u> <u>an interesting way</u>.
- 2. The supporting ideas will tell the story of how the writer got the gift.
- 3. Sometimes I bought toys with my lucky New Year money.
- 4. It hurts the unity because it is not about the way the writer got the gift.

Exercise 3 (p. 14)

- 2. a, d
- 3. a, d
- 4. a, b, d
- 5. b, c
- 6. a, c, d

Exercise 4 (p. 15)

I am a Thai girl living in the U.S., and there are many adjustments that I must make. First of all, I must get used to a new kind of food. I am learning to eat a lot of hamburgers because they are not expensive and they are easy to buy. The people are different and I am learning to meet new foreign friends. For example, two of my new friends are from Pakistan. Pakistan is also an interesting country to visit. The weather requires another kind of adjustment. Some days, it is hot just as in my country, but on other days it is cold and this is very strange for me. I came to the U.S. to study and I enjoy my classes and my teachers. I am adjusting to the U.S. in many ways, but it is not a problem for me because I like to know about different places and people.

Exercise 5 (p. 15)

Answers will vary

- 1. People can pay bills on line. People can go shopping on the Internet.
- 2. A good restaurant must be clean. A good restaurant uses fresh ingredients.
- 3. I comb my hair carefully. I put on a nice, clean shirt.
- 4. Small children can play on the swings and slides. Older children can ride their bikes or play basketball.
- 5. Young people can address them by saying "Mr." or "Mrs." We should all greet them kindly whenever we see them.
- 6. You should always bring a flashlight. You should never forget to take insect repellent.

Exercise 6 (p. 17)

Paragraph 1: Order of importance Paragraph 2: Time

Exercise 7 (p. 18)

Paragraph 2 has better coherence. It is organized according to order of importance.

Part 4

Exercise 1 (p. 19)

- 2. <u>She(cooked)</u> and <u>cleaned</u> all day long.
- 3. <u>My father and his brother (have)</u> a small business.
- 4. <u>My three sisters</u> live) in Vietnam.
- 5. <u>I help</u> my aunt during the day and go to school in the evening.
- 6. <u>My parents</u> (bought) a new car.

Exercise 2 (p. 20)

Answers will vary.

Exercise 3 (p. 21)

<u>My favorite memory</u> (is) about my family. It (happened) a long time ago before my brother (got married) and (moved out) <u>My parents</u> (had) seven children. <u>All seven of us</u> (piled) in one car for a summer holiday by the beach. We(traveled) in that crowded car for two days [] Finally we (arrived) at a small house near the beach. It (had) one big room with many beds and another room for eating and cooking. The kids (spent) all day outside. We (played) together in the water. Sometimes <u>my</u> mother (made) a picnic dinner. We (sat) on the sand to eat and watch the sun go down. One night we(brought out) blankets and (slept) by the water. I (loved) that time. We (talked) and (looked) at the stars until late at night. This wonderful summer. holiday (was) the best time of my life.

Exercise 4 (p. 22)

Answers will vary.

- 2. Corn is my favorite vegetable.
- 3. It is very bright in the afternoon.
- 4. Our baby takes a nap for two or three hours.
- 5. Our cat eats rice.
- 6. There are flowers in the market.

Exercise 5 (p. 23)

Answers will vary.

- 2. There are mice living underneath my house. They make a lot of noise at night.
- 3. I used to eat rice and vegetables for breakfast, but now I eat cereal and milk.
- 4. I do not drive, so I ride the bus.
- 5. I am saving money for a bicycle, and I also want to buy a camera.

Exercise 6 (p. 23)

My mother's cousin owned a hotel, and I worked there as a young man. I enjoyed this work very much. (1) I met many interesting people. One time a family came to stay in the hotel. They (2) had a daughter, (3) and she was my age. We met often and talked about our lives. I invited her to my house to meet my family. She told us about her life in the United States. We shared our customs with her. Later my mother told me something unforgettable. She said, "I know that you are going to live in America." My mother (4) is a very smart woman, (5) and she was right. I came to America to search for my friend. I am still looking.

Exercise 1 (p. 24)

- 1. d
- 2. c
- 3. a
- 4. b

Exercise 2 (p. 24)

1. a. SS	b. SS	c. SS	d. TS
2. a. SS.	b. SS.	c. TS	d. SS
3. a. TS	b. SS	c. SS	d. SS
4. a. SS	b. TS	c. SS	d. SS

Exercise 3 (p. 25)

There They Are!

- c. Now I am an adult, but I still feel joy when I go to the train station to meet someone I love.
- A Wise Shopper
- c. In conclusion, a wise shopper finds ways to save money on the price and to avoid buying what he does not need.

Exercise 4 (p. 26)

I acquired a new couch in an interesting way. I was walking to the bus stop, and I saw a yard sale. The family was selling a beautiful but heavy red couch at a very good price. I really liked the couch, and I wanted to buy it. However, there was a problem. I did not have a truck, and my apartment was five blocks away. Suddenly, I saw my classmate across the street. Sheusually sat next to me in a computer class. I told her my problem, and she offered to help. Then I paid for the couch and my friend and I carried it down the street. When we got tired, we sat down to rest on the sidewalk. Finally, we brought it to my door, and my neighbor helped carry it upstairs. I really like to buy old things because Hive in an old building. It was a funny day for me, and I like to remember this day whenever I come home and see my beautiful red couch.

Exercise 5 (p. 27)

- 1. <u>My classmate</u> drinks hot chocolate.
- 2. <u>We</u>(lived) in Lima.
- 3. <u>Hong Kong has</u> many interesting neighborhoods.
- 4. <u>My brother (eats)</u> rice and <u>drinks</u> milk at every meal.

Exercise 6 (p.27)

- 1. How do men and women meet each other?
- 2. When I got home, there were candles and fresh flowers everywhere!
- 3. He was late to his own birthday party.

4. The guests danced Merengue and Salsa.

Exercise 7 (p. 27)

- Answers will vary.
- 1. Suddenly, I fell down.
- 2. Thailand has a tropical climate.
- 3. I was walking beside the lake with my best friend.
- 4. Yesterday was an important day for me.

Exercise 8 (p. 28)

Answers will vary.

- 1. We watched a movie. It was about a dinosaur that lost its mother.
- 2. We have a harvest moon festival every year in our city. There are parades and kiosks with noodle soup and other delicious food.
- 3. I had to stop going to school for a while because my father wanted me to help him with his business.
- 4. Rice pudding is delicious and easy to make, and it is great for parties too.

Descriptive Paragraphs

Part 1

Exercise 3 (p. 31)

- 1. T
- 2. T
- 3. F
- 4. F 5. F
-). F

Exercise 4 (p. 32)

Answers will vary.

- 1. He probably wants her to wear western clothes because he mentioned skirts.
- 2. She will probably wear saris because they are important to her.
- 3. Tradition and traditional clothing are important to Prapulla. Also, Prapulla's wedding sari is beautiful, and carries many memories for her.

Part 2

Exercise 3 (p. 34)

The writer plans to travel all over the country with the car.

Exercise 4 (p. 35)

- A. 1. c
 - 2. b
 - 3. a
- B. 1. Lown a car that has special meaning for me_____because it belonged to my grandfather.
 - beautiful, Cadillac convertible, white, blue, silver, powerful, black, brown leather, gray, clean, original, intact
 - 3. special meaning, happy
 - 4. I plan to take very good care of my grandfather's car because someday I will use it to travel to all the states and cities that my grandfather visited when he was a young man.

Exercise 5 (p. 36)

Item the author describes: his car

The author's general feeling about the item: It has special meaning for him.

Background information about the item: His father saved up to buy it and then drove around the country in it.

Descriptive information about the item: beautiful, Cadillac convertible, white and blue with silver trim, white circles on the tires, powerful horn, white seats, black dashboard, brown leather cover on the steering wheel, grandfather took very good care of the car, has original motor, body is intact

Details about the author's feelings: He is happy the car has its original motor and the body is intact. He will fix the car himself if it has problems. He plans to take very good care of the car.

Restated idea: The car is very important to the author because it belonged to his grandfather.

Part 3

Exercise 1 (p. 38)

Answers will vary.

The author feels calm when looking at the picture.

Exercise 2 (p. 38)

- A. 1. The special treasure is a photograph of the author's mother.
 - 2. *Answers will vary.* Example: The author's mother is young, beautiful, and happy in the photograph. The photograph has been with her all her life.
 - 3. Her mother gave it to the author.
 - 4. She uses words like *shining*, *happiness*, *shy*, *rose bush*, *beautiful white lace dress*, *black shoes*, *long and curly*, *lovely*, and *peaceful*.

- B. 1. <u>My special treasure is a picture of my mother on</u> <u>her fifteenth birthday</u>. The writer will describe her mother's photo.
 - 2. The first part.
 - 3. The middle part.
 - 4. The last part.
 - 5. <u>This picture of my mother is my most valuable</u> <u>possession</u>.
 - Yes.
 - 6. Twelve.

Exercise 3 (p. 40)

- 2. a
- 3. b
- 4. b
- 5. a 6. b

Exercise 4 (p. 40)

- Answers will vary.
- 2. Maria found her grandmother's earrings in the basement.
- 3. My mother gave me 75 dollars.
- 4. I like my battered old desk.
- 5. My father enjoyed making birdhouses.
- 6. My grandparents collected pottery from different regions of Mexico.
- 7. We always have potatoes and a salad with dinner.

Exercise 5 (p. 41)

Answers will vary.

A. When I left <u>my hometown</u>, my <u>relative</u> gave me a special box. She said I could use the box to keep my special treasures. The box was made of <u>a special</u> <u>material</u>, and it was painted <u>a bright color</u>. When I opened it, it played <u>a pretty song</u>. I kept this box on my dresser and I used it to store my things. Unfortunately, I lost my beautiful box when I moved to <u>a different city</u>, but I will always remember it and <u>my relative</u> who gave it to me.

- 2. Who was your relative?
- 3. What was the box made of?
- 4. What color was the box? Was it only one color?
- 5. What did you store in the box?
- 6. Where did you move?

B. When I left Ontario, my aunt gave me a special box. She said I could use the box to keep my special treasures. The box was made of cedar wood, and it was painted bright red. When I opened it, it played a beautiful waltz. I kept this box on my dresser and I used it to store my photographs. Unfortunately, I lost my beautiful box when I moved to Vancouver, but I will always remember it and my aunt who gave it to me.

Exercise 1 (p. 44)

- 2. I am fond of my house plant.
- 3. It has <u>broad green</u> leaves and <u>delicate</u>, <u>white</u> flowers.
- 4. I bought a <u>straw</u> hat at a <u>music</u> festival.
- 5. It was not <u>expensive</u>, but I liked it because it was <u>practical</u> and <u>attractive</u>.
- 6. I bought my mug at a <u>small tourist</u> shop at the <u>Phoenix</u> airport.

Exercise 2 (p. 44)

Answers will vary.

- 2. I love my red racing bicycle.
- 3. No one understands why I still wear my torn, old jeans.
- 4. If I could only save one thing from a fire, it would be my big, comfortable reading chair.
- 5. The baby grand piano in my parents' house is located in the living room.
- 6. My mother gave me her precious ruby ring.

Exercise 3 (p. 45)

Answers will vary.

- 2. My classmates are friendly.
- 3. My parents are intelligent.
- 4. My neighbors are helpful.
- 5. My cousins and I are athletic.
- 6. I am serious.

Exercise 4 (p. 45)

Answers will vary

- 2. There is a clock on my desk.
- 3. My father is a businessman.
- 4. Someone who writes novels is a novelist.
- 5. There is a supermarket downtown.
- 6. Someone who designs houses is an architect.

Exercise 5 (p. 46)

I have a new digital camera, and I'm very excited about using it because it has so many (1) features useful useful features. I do not need to spend a lot of time focusing it. It has automatic focus. People do not have to wait a long time for me to take their picture. In addition, its lens is powerful. I can photograph a person and scenery, and both are clear when I print the (2) finals final pictures. Another feature allows me to delete (3) pictures blurry pictures. I save a lot of money because I do not have to print ugly pictures. I am very excited about my new camera because it is convenient (4) and easy, and I can take (5) interestings interesting pictures with it. I expect to have a lot of fun with it.

Part 5

Exercise 1 (p. 47)

Answers will vary.

- 1. I am reading Pride and Prejudice.
- 2. In the photograph, the person is holding a newborn baby.
- 3. Laura went to Italy and Spain for a while.
- 4. It is a picture of Mount Rushmore.
- 5. The water flows through the Amazon Rain Forest.
- 6. Our room looked out over the Pacific Ocean.

Exercise 2 (p. 47)

- 1. We planted a <u>vegetable</u> garden behind the house.
- 2. <u>Friendly</u> people are usually <u>happy</u>.
- 3. She has a <u>different</u> idea.
- 4. My favorite books are historical novels.
- 5. The class is <u>upset</u> about the <u>math</u> test.

Exercise 3 (p. 48)

Answers will vary.

- 1. My twin brother owned a silver sports car.
- 2. My best friend has a married older sister.
- 3. The dead man was a history teacher.
- 4. This tiny object is actually a powerful and expensive computer.
- 5. I have a cactus plant and a beautiful Siamese cat.
- 6. There is a pine tree next to the red brick house.

Exercise 4 (p. 48)

My most valuable possession is a handmade Persian carpet. My parents gave it to me as **(1) a** wedding gift right before I married my husband. This carpet is made of wool and silk. It is rectangular in shape, and it has a gold fringe along the borders. The colors of my carpet are mostly dark red on a cream- colored background, but there are also blue and **(2)** browns brown designs woven into it. In the center of the carpet, a round medallion is decorated with **(3)** exquisites exquisite lines and curves. The carpet is not **(4)** thick and soft, but it is lovely to look at. I keep it in my living room because it reminds me of my **(5)** parents wonderful wonderful parents, and the **(6)** country beautiful beautiful country where it was made.

Narrative Paragraphs

Part 1

Exercise 3 (p. 53)

- 1. T
- 2. F
- 3. F
- 4. F
- 5. F

Exercise 4 (p. 53)

Answers will vary.

- 1. Olivia is the author's daughter. She lives in Manhattan and has an active imagination.
- 2. Charlie Ravioli is Olivia's imaginary friend.
- 3. He is a typical New Yorker because he is always busy and difficult to reach.
- 4. Charlie Ravioli drinks bottled water and eats grilled chicken and fruit. These are typical habits of New Yorkers.

Part 2

Exercise 3 (p. 56)

The title of the paragraph describes the author. The author is stubborn, and mules are stubborn, too.

Exercise 4 (p. 57)

Answers will vary.

- A. 1. She does not take advice. She does not change her mind easily. She defends her opinions.2. Other people might get upset because she says what she thinks.
- B. 1. (I) am a stubborn person.
 - 2. The supporting details will give examples of ways that she is stubborn.
 - 3. She gives three main examples: she did not take advice about a job; she did not change her mind about the color car she wanted; and she told her opinion of a woman she did not like.
 - 4. She insisted on buying a white car even though it was inconvenient and she had to drive very far to get it.
 - 5. Yes.
 - My life is not always easy but I am proud to be a strong and stubborn woman. Yes.
 - 7. She tells her feelings about being stubborn.
 - 8. The author likes being stubborn. She feels that it is a sign of strength. No one can make her change.

Part 3

Exercise 1 (p. 59)

The author's game is soccer.

Exercise 2 (p. 59)

Answers will vary.

- A. 1. The author's favorite sport is soccer. He is an aggressive player and is good at scoring goals.
 - 2. He likes soccer because it requires teamwork, and he is good at it.
 - 3. He participates in basketball and he swims.
 - 4. He plays on one team to mess around with his cousins and friends. He plays on the other team to be a more serious player. It has regular practices with special plays.
 - 5. Yes. He gives many examples of the sports that he enjoys.
- B. 1. **I** am an athletic guy.
 - 2. The author will give examples of the sports that he plays.
 - 3. He is aggressive and can score goals when he plays soccer.
 - 4. Yes.
 - 5. <u>Playing sports is the thing that Lenjoy most, and</u> <u>Lespecially like soccer because I feel happy when</u> <u>my team and I play well together.</u> Yes.
 - 6. He mentions that he especially likes soccer, and gives another reason why.

Exercise 3 (p. 61)

- 2. a, c
- 3. b, c
- 4. a, c
- 5. b, c

Exercise 4 (p. 62)

Answers will vary.

- 2. For example, he always greets patients in a friendly way.
- 3. For example, I have trouble sleeping at night because they are playing loud music.
- 4. For example, she tells funny stories about her family.
- 5. For example, he runs away when his mother calls him.
- 6. For example, she can sing and play the guitar.

Exercise 5 (p. 63)

Answers will vary.

- 2. I have two jobs. I go to school full-time.
- 3. There are science and art museums. There is a very nice zoo.

- 4. Cell phones are useful for finding people in airports. Cell phones are useful for calling for help if your car breaks down.
- 5. She has long black hair. She has big brown eyes.
- 6. They let us borrow their tools. They often invite us for dinner.

Exercise 1 (p. 66)

Answers will vary.

- 2. My cousin writes for the local newspaper.
- 3. Most of my classmates take the bus to school.
- 4. My best friend lives near me.
- 5. The children in my neighborhood love to play in the park.

Exercise 2 (p. 67)

- 1. practices
- 2. owns
- 3. cook
- 4. do not work
- 5. receives

Exercise 3 (p. 67)

My sisters are both talented people. Vanessa and Rita (1) is are musicians. Vanessa is a piano player and Rita (2) play plays the guitar. They are students at The High School for the Performing Arts. Vanessa and some other girls in her class (3) is are guest performers at churches and other events nearly every weekend. This (4) are is good practice for them because they (5) wants want to play professionally one day. My other sister, Rita, is younger than Vanessa. She is not ready to perform yet, but she (6) play plays the guitar very well. She usually (7) perform performs at family parties. They (8) works work hard. Every day when they (9) comes come home, they are tired, but sometimes they play music for us at home. We (10) feels feel lucky to have such talented people in our family.

Part 5

Exercise 1 (p. 69)

- 1. a, b, d
- 2. b, c, d
- 3. a, b, d
- 4. a, c
- 5. b, c

Exercise 2 (p. 70)

Answers will vary.

- 1. They worry about their grades. Many of them are living away from home for the first time.
- 2. An organized person can find things easily. An organized person gets more work done.
- 3. I had a lot of friends. I lived at home with my parents, and I did not have to work.
- 4. My first computer broke, so I bought a new laptop. The laptop never worked properly, and finally I had to return it to the store where I bought it.
- 5. You can go scuba diving. You can go surfing in the waves.

Exercise 3 (p. 70)

Answers will vary.

- 1. Writing a good paragraph takes time and patience.
- 2. Careful drivers look before turning.
- 3. A tourist takes a lot of photographs.
- 4. My hometown has many temples and shrines.
- 5. A hero saves people.
- 6. My cell phone takes pictures.

Exercise 4 (p. 71)

- 1. drive
- 2. performs
- 3. does not agree
- 4. watches
- 5. share
- 6. studies

Exercise 5 (p. 71)

The most important quality of a friend is honesty. An honest friend never (1) lie lies about anything. She (2) tell tells you, for example, if she (3) disagree **disagrees** with you on an issue. When you ask for advice, she tells you the truth even if it is difficult. When you (4) asks **ask** an honest friend's opinion about the clothes you are wearing to a party, she tells you if they are inappropriate. If you (5) does **do** something bad, she (6) do **does** not hesitate to give you sincere feedback. This honesty (7) result results in trust between you and your friend. In short, honesty (8) are **is** the most important characteristic that I look for in a friend.

Process Paragraphs

Part 1

Exercise 3 (p. 77)

- 1. T
- 2. F
- 3. F
- 4. F
- 5. F

Exercise 4 (p. 78)

- 1. You should hit it with anything you have.
- 2. You should not hit it in the nose.
- 3. You should stay away from sandbars or areas with steep drop-offs.

Part 2

Exercise 3 (p. 81)

The word "royalty" refers to roses.

Exercise 4 (p. 82)

- A. 1. They think that roses will be difficult to grow.
 - 2. Roses need rose food, plenty of sunshine, and water.
 - 3. Rose plants lose their leaves and flowers in winter, and they might look dead.
 - 4. Answers will vary.
- B. 1. Roses are royalty among flowers.; b
 - 2. a, b, c, d
 - 3. <u>If you continue to take care of your roses in this</u> simple way, they will produce beautiful flowers year after year. b

Part 3

Exercise 1 (p. 84)

The secret to a successful vacation is careful packing.

Exercise 2 (p. 84)

- A. 1. You do not want to forget an important item when packing for your trip.
 - 2. The author suggests packing colors that match.
 - 3. The author suggests packing large items first in order to make sure they fit.
 - 4. You should check your list to make sure you have not forgotten anything, like your swimsuit.
- B. 1. This and other disasters and inconveniences can be avoided if you follow certain steps when packing your suitcase.
 - 2. Yes. The author warns readers about what might happen if they do not pack carefully.

- 3. Five: review your travel plans and activities; make a list; gather your items; pack; review your list.
- 4. Answers will vary.
- 5. Many people like to swim while they are on vacation.
- 6. It is worthwhile to take your time when you pack your suitcase because a well-packed suitcase is the secret to a good travel experience. Yes. The writer suggests that a well-packed suitcase will help you have a good vacation.

Exercise 3 (p. 86)

- a. 2
- b. 5
- c. 3
- d. 8 e. 7
- f. 6
- g. 4
- h. 1

Exercise 4 (p. 87)

- Answers will vary.
- 1. First,
- 2. before
- 3. After
- 4. Later,
- 5. Finally,

Exercise 5 (p. 88)

Answers will vary.

Step 1: Think about what kind of car you need and how much you can spend.

Step 2: Learn about different types of cars and prices. Look on the Internet and in newspapers to learn about your choices.

Step 3: Go to car dealerships and test drive the cars you are interested in.

Step 4: After you find a good car, you will have to bargain about the price. Do not pay the first price they ask. After you agree, you can fill out the paperwork, and the car is yours.

Part 4

Exercise 1 (p. 90)

3, 4, 6

Exercise 2 (p. 91)

- 2. Fill water bottles and put them in the freezer the night before.
- 3. Dress in comfortable clothing and sneakers or sandals.
- 4. Debug your hard drive periodically.
- 5. Replace the water in the tank every week or two.

6. Do not leave the fire unattended.

Exercise 3 (p. 92)

Answers will vary.

- 2. must
 - This is required by law.
- 3. must
 - This is a law.
- 4. should

This a suggestion or a recommendation, but is not required.

5. must

This is a strong prohibition.

Exercise 4 (p. 93)

Answers will vary.

- 2. You must use a bulb with the correct wattage. You should not change the bulb before turning off the light.
- 3. You must fill out an application. You should not arrive late to the job interview.
- 4. You must not cheat. You should eat a healthy breakfast on the day of the test.
- 5. You should not drive fast. You must turn on your windshield wipers and your headlights.

Exercise 5 (p. 93)

People who are serious about achieving better time management (1) should following should follow this procedure. It will help you to have more control over your time. First, you need to figure out how you actually spend your time. (2) You make Make a list of all the things you do daily. (3) Writing Write down how much time you spend on each thing. Include activities like talking on the telephone or buying a cup of coffee. Your list will be quite long. Then find the activities that you can eliminate from your daily routine. It may be hard to give up a trip to the coffee shop, but you can do it. You (4) must going must go to work, so you cannot eliminate that item, but you will probably find other items that are not necessary. You (5) should dropped should drop those unnecessary activities to make time for more important things. Next, prepare a schedule for yourself. (6) Being Be realistic about the time of day you choose for certain activities. Make a schedule that you can follow. (7) Not Do not try to do too much. If you follow these steps and manage your schedule carefully, you will have a happier, more organized life.

Part 5

Exercise 1 (p. 95)

- 1. First,
- 2. Second,

- 3. Next, OR Then
- 4. Then OR Next,
- 5. Finally,

Exercise 2 (p. 96)

- 1. Buy a good fishing rod.
- 2. Warn the patient before you give him an injection.
- 3. Speak English with your classmates.
- 4. Type in your log-in ID and password.
- 5. Jog slowly at first.

Exercise 3 (p. 96)

- Answers will vary.
- 1. must
 - This is a rule of good etiquette.
- 2. must
 - This is an important warning.
- 3. should This is a recommendation, but it is not a strict prohibition.
- 4. should
 - This is a piece of advice.
- 5. must This is a law.

Opinion Paragraphs

Part 1

Exercise 3 (p. 101)

- 1. T
- 2. F
- 3. T
- 4. T
- 5. T

Exercise 4 (p. 102)

- 1. They are calm but energized.
- 2. Seattle started as a wild pioneer town, and has now become a city where airplanes and computer software are built.
- 3. It has mountains, lakes, glaciers, and rainforests.
- 4. Answers will vary.

Exercise 3 (p. 105)

Answers will vary.

Da Lat is a paradise because it has beautiful scenery, a pleasant climate, and many exciting activities.

Exercise 4 (p. 106)

- A. 1. The climate is pleasant with occasional fog.
 - 2. They can walk along the boulevards, sit on the benches in the flow er parks, stay at excellent hotels, eat delicious food at restaurants, listen to music, and meet other couples.
 - 3. The city has beautiful gardens, boulevards, and lovely French colonial architecture.
 - 4. They can go out to restaurants and listen to music.
 - 5. Answers will vary.
- B. 1. <u>In Vietnam, the best place to spend a honeymoon</u> is the beautiful mountain city called Da Lat. a
 - 2. a, c, d
 - 3. <u>Da Lat is the Vietnamese people's first choice for a</u> honeymoon because it has lovely natural scenery, <u>many romantic places to stay, and exciting things</u> to do. d

Part 3

Exercise 1 (p. 108)

The author lives in a big city but wants to move because in the city people are too busy, they have to have a car to get around, and the cost of living is high. The author would prefer to live in a small town.

Exercise 2 (p. 108)

- A. 1. The author dislikes living in a big city.
 - 2. The author mentions the busy city lifestyle, the need for a car, and the expensive cost of living in cities.
 - 3. The author has to drive her family to different places and spend a lot of money.
 - 4. The author wants to live in a small town.
 - 5. Answers will vary.
- B. 1. <u>Although many people say there are great</u> <u>opportunities in a big city, the life here is not good</u> <u>for me</u>.
 - 2. Three
 - Maybe if I am lucky, my dream will come true, and I will move to a small town. No. The concluding sentence does not mention the idea that city life is not good for the author. Instead it restates the idea in the previous
 - sentence: that the author would like to move to a small town.
 - 4. Answers will vary.

Exercise 3 (p. 110)

- 1. a. Fact b. Explanation c. Experience d. Fact
- 2. a. Explanation b. Fact c. Experience d. Fact
- 3. a. Explanation b. Fact c. Experience d. Fact

Exercise 4 (p. 111)

- Answers will vary.
- 2. Brazil

When I was there, I made many new friends, and everyone was so hospitable.

3. Rome

The architecture is stunning.

4. Charlottesville, Virginia The cost of living is very low.

Part 4

Exercise 1 (p. 113)

- 2. is
- 3. are
- 4. are
- 5. is
- 6. is

Exercise 2 (p. 113)

- 2. There are no houses on the island.
- 3. There are colorful birds in the jungle.
- 4. There are many international restaurants downtown.
- 5. There are many vendors on the beach.
- 6. There is a lot of good seafood along the coast.

Exercise 3 (p. 114)

- 2. because
- 3. because of
- 4. because
- 5. because
- 6. because of

Exercise 4 (p. 115)

- Answers will vary.
- 2. My city is beautiful because of the many trees and the clear blue skies.
- 3. My city is interesting because it has people from all over the world.
- 4. I would like to live in a small town because it is safer than the big city.
- 5. I do not want to live in a big city because of the pollution.
- 6. The best city to live in is Vancouver because of the wonderful people.

Exercise 5 (p. 115)

I was very sad when I had to leave Rio de Janeiro because it is the best place on earth. Rio is important

to me (1) because of because my family still lives there. However, I think anyone who moves there will agree it is a wonderful place. That is because Rio has something for every personality. First (2) there is there are the people. Rio is famous (3) because of because many beautiful people live there, especially in the beach neighborhoods, such as Ipanema. The city is very fun during the Carnaval when Brazilians dress up in costumes and dance in the streets and nightclubs. Rio is also beautiful (4) because because of its location. The city is on the Atlantic Ocean. (5) There is There are a lot of beaches, and they are full of activity every day. The scenery is spectacular as well. You can see great geological formations, such as the granite mountain called Sugar Loaf, and on another peak named Corcovado, you can see an enormous statue that looks over the city. Brazil also has many varieties of music (6) because because of the many cultures and traditions. Finally, (7) there are there is also a place for people who enjoy tranquility. The botanical gardens are filled with exotic varieties of plants and animals. So Rio de Janeiro is a place with many different faces. It can be beautiful, crazy, and peaceful depending on your mood.

Part 5

Exercise 1 (p. 117)

- 1. a. Explanation b. Fact c. Experience d. Explanation
- 2. a. Fact b. Explanation c. Explanation d. Experience
- 3. a. Experience b. Fact c. Fact d. Explanation

Exercise 2 (p. 118)

- 1. There are whales in Puget Sound in the summer.
- 2. There is gold in Siberia.
- 3. There are no penguins in Florida.
- 4. There is no cure for cancer.
- 5. There are many stories about the first blue-eyed tribes that lived in Argentina.
- 6. There are beautiful terraced hillsides in China.

Exercise 3 (p. 118)

- 1. because of
- 2. because
- 3. because
- 4. because
- 5. because of
- 6. because of

Narrative Paragraphs

Part 1

Exercise 3 (p. 123)

- 1. T
- 2. F
- 3. T
- 4. T 5. F
- 0. 1

Exercise 4 (p. 124)

- 1. He talked to the snake and moved slowly.
- 2. The snake moved around in the sack.
- 3. Answers will vary.
- 4. Answers will vary.

Part 2

Exercise 3 (p. 127)

The hamburger was memorable because the author ate it with Sergio Verdirame, the author's favorite soccer player.

Exercise 4 (p. 128)

- A. 1. He went to the hotel to get his favorite soccer players' autographs.
 - 2. He waited outside for a long time because he was too nervous to ask for their autographs.
 - 3. It was an emotional challenge. He was too nervous to talk to the players.
 - 4. He thought about his once-in-a-lifetime opportunity and gained enough courage to talk to his favorite soccer players.
 - 5. Answers will vary.
- B. 1. When I was thirteen years old, I had a great surprise at the Grand Hotel in Toronto. The writer tells the time and the place where he had a great surprise.
 - 2. a. 3 b. 4 c. 1 d. 2 e. 5 3. b

Part 3

Exercise 1 (p. 130)

The author felt very nervous, and his stomach did not feel normal.

Exercise 2 (p. 131)

- A. 1. The author was near Miami.
 - 2. The author jumped from the airplane because he wanted to do something wild for his 25th birthday.
 - 3. The author felt happy and thrilled in the air.

- 4. Answers will vary.
- B. 1. For my 25th birthday, my favorite uncle gave me a gift certificate to go skydiving at a special place near Miami.

The topic sentence tells how old the writer was, what he is going to do, and the location.

- 2. He feels that it was an exciting thing do. He says he had the most incredible moments of his life.
- 3. Yes.
- 4. Hike to take photos too.
- Those wonderful moments helped me to realize that I am the kind of person who likes to take risks, and I hope I always will be. He learned that he enjoys taking risks.

Exercise 3 (p. 132)

- 2. E
- 3. E
- 4. S
- 5. S
- 6. S

Exercise 4 (p. 132)

Answers will vary.

- 2. The fish was spicy and slightly sweet, and it melted in my mouth.
- 3. We could see purples, reds, yellows, whites, and pinks, and the smell of jasmine mixed with Gardenia was heavenly.
- 4. There was trash everywhere, and it smelled like a garbage can.
- 5. I remember the feel of cool water flowing over my body.
- 6. It smelled of coffee and spices, and there was always the sound of conversation.

Exercise 5 (p. 133)

Answers will vary.

- 2. She always wrote funny stories that made me laugh, and I realized that she was a cheerful person no matter what happened to her.
- 3. Now, I always feel glad when I see him at the end of the day.
- 4. I experienced many emotions mixed together including fear and excitement.
- 5. I was terrified and wanted to run away.
- 6. I was filled with pride and a sense of relief.

Exercise 6 (p. 134)

- a. 1
- b. 7
- c. 3 d. 2
- u. 2 e. 8
- f. 5

- g. 4
- h. 6

Part 4

Exercise 1 (p. 137)

- Answers will vary.
- 2. talked
- 3. carried
- 4. called, arrived
- 5. served
- 6. were
- 7. met, was
- 8. climbed, visited

Exercise 2 (p. 138)

Two years ago, my friends and I (1) decide decided to go to a special temple in my country. We (2) wake woke up very early in the morning that day. We brought some fruit and drinks for breakfast. After we ate our fruits, we (3) want wanted to climb the mountain. We got to the temple about 10 a.m. It was very beautiful. We (4) stay stayed there and talked, but after a while, we wanted to hike some more. We (5) did not brought did not bring food, but we had some water, and we started climbing. We (6) become became tired, but we did not (7) wanted want to stop. We (8) was were thirsty too, but we (9) did not had did not have enough water. Finally, we met some people and they gave us drinks and (10) help helped us. That day, I (10) learn learned to be very careful when I go hiking in the mountains.

Exercise 3 (p. 139)

Answers will vary.

- 2. I was eating dinner.
- 3. I was riding to work on the train.
- 4. I was working at a bookstore.
- 5. I was thinking about what I want to do this weekend.

Exercise 4 (p. 139)

- I <u>lived</u> in Paris when I <u>had</u> a terrible car accident. I was living in Paris when I had a terrible car accident.
- 3. I <u>worked</u> on my paper and <u>watched</u> the game when he <u>called</u>.

I was working on my paper and watching the game when he called.

4. A stranger <u>stood</u> in the doorway when we arrived home.

A stranger was standing in the doorway when we arrived home.

5. We <u>drove</u> to the hospital when my wife <u>told</u> the taxi driver to <u>stop</u> the car.

We were driving to the hospital when my wife told the taxi driver to stop the car.

In those days I <u>worked</u> and <u>went</u> to school, so I didn't <u>have</u> much free time.
In those days I was working and going to school, so I didn't have much free time.

Exercise 5 (p. 140)

When I was a university student about two years ago, I enrolled in a scuba diving course. My scuba diving teacher (1) was having had a big surprise: I (2) wasn't knowing did not know how to swim. In fact, I had a big fear of water. When I was a child, my parents tried to help me, so they (3) make made me take many swimming courses. Although I (4) try tried hard, I (5) did not learning did not learn to swim. When I enrolled in the scuba diving course, I was still afraid of water. Every day when I entered the swimming pool, I (6) battle battled with my fear. Fortunately, my courage won every time. Finally, one day while I (7) practicing was practicing my dive, I realized that I (8) was do was doing very well. So, finally, after six months of hard work, I completed the course. It is true that I was always the worst of the group, but in my own evaluation, I was a champion because I (9) conquer conquered my fear of water. For me, this experience was very important. It was a test of courage, and I passed it.

Part 5

Exercise 1 (p. 142) 1. S

1. U 2. E

3. S

4. E

5. S

6. E

Exercise 2 (p. 142)

a. 1

b. 4

c. 7

- d. 3
- e. 2
- f. 6
- g. 8 h. 5
- i. 9

Exercise 3 (p. 143)

Three years ago, I was living in an exciting and adventurous place: French Guiana. My husband and I (1) owning owned a lovely house that was right next to the jungle. Many animals lived there, such as crocodiles, monkeys, poisonous spiders, jaguars, tigers, and snakes. People often (2) warn warned us that our house was too close to the jungle, but we (3) enjoying enjoyed the house so much that we decided to stay. Then one morning I had a frightening adventure. I (4) was plan was planning to go for a swim in the pool. I put on my swimming suit and went outside and (5) start started to cross the patio. I (6) was take was taking off my jacket to dive in the water when suddenly, I had a big surprise. A big snake (7) was swim was swimming in my pool and (8) move moving quickly towards me. I could not breathe. It seemed as though he (9) staring was staring at me for a long time. I ran into the house to call the police. When they (10) arrive arrived, the snake was gone. That day I learned to never jump in that pool before inspecting it for visitors.



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