

المملكة العربية السعودية

وزارة التعليم

MINISTRY OF EDUCATION



لكل المهتمين و المهتمات
بدروس و مراجع الجامعية

هام

مدونة المناهج السعودية eduschool40.blog

vii) Microsoft word is _____.

- a) an Application software b) A System software
c) Special purpose software d) an accounting software

viii) Which bar is usually located below that Title Bar that provides categorized options?

- a) Scroll bar b) Tool bar c) Menu bar d) Status bar

ix) Which option in File pull-down menu is used to close a file in MS Word?

- a) Quit b) Close c) Exit d) New

x) To add text to the top of every page, you should use a _____.

- a) Spacer b) Header c) Footer d) Slider

Q.No 3:

5 points

Match the following columns with appropriate answer?

	A		B
1	Temporary storage	5	To undo the changes
2	CTRL + E	4	To redo the changes
3	DVD	2	To align a text center
4	CTRL + Y	3	Primary Memory
5	CTRL + Z	1	higher storage capacity

***** BEST OF LUCK *****