

- 1- cpu is consist of tow parts :
CU and ALU (T)
- 2-.(cd-rw). allows erasing of
previously recorded
information
- 3-pop3: post office protocol
- 4-(PAN) is the interconnection
of devices within the
environment of an individual
- 5-LAN can span over a limited
distance up to 100 miles (F)
- 6-(CU) it controls the
movement of signals among
CPU
- 7-Malicious software, also
known as (malware)

8-edge has a (reading view)that hides the detracting elements and displays the current webpage as it might appear in an e-book

9-an (operating system) is like a backbone of a computer

10-the items you see in the recycle bin cannot be directly opened or used.(T)

11-the (start menu) is the main point of access to your application and settings

12-the (tablet mode) is specially designed to navigate and launch items by using touches and gestures

13-desktop background can choose a solid color (T)

14-which of these are not an arranging multiple windows

15-the (ribbon) at the top contains buttons for the common tasks

16- in quick access you can also pin any folders location here to access it quickly (T)

17- the navigation pan display (quick access),this PC and Network nodes

18- a (file) is a collection of related data or information

- there are two types of software system software and applications software.

true

false

- it comes with your computer and is prewritten to hold a special instruction from starting the computer

read only memory ◆

read once memory

random access memory

-

- The wireless network useas the transport medium of transfer information

air ◆

glass

liquid

-

- MAN considered larger than lan as they connect server lan in the same city

true ◆

false

•in ___ The attackers use fake emails or website.

phishing (اتوقع هذي)

spyware

virus

•جاني شي انه يتيح للشخص القراءة زي

ال e-book ماذكر بالضبط بس اتوقع

انه

reading view

(تأكدو منها)

•you can change the _____ or Reading view font size from the edge sitting pan

الاجابة الصح reading viewstyle

•اي من الخيارات من ال

function of OS(operating systems)

الجواب user interface

• شي انه وش الميڊ بويينت او السنتر
للويندوز والجواب هو start menu

• جاني انه وش شي من الخيارات الي
مو من طرق ترتيب الويندوز.

cascade window

stacked window

side by side window

الخيار الرابع هو الي مو من الطرق

• _____ is a collection of related
data or information stored on
the computer

الجواب file

تعريف ribbon ، صفحة ١١٧

تعريف ال library صفحة ١١٦

استخدام scroll bar صفحة ١٠٩

Most operating systems support which allows to run multiple apps... إلخ

الجواب: multitasking وترا كان في

جواب مشابه له لذلك ركزوا صفحة ٨٣

Spam blocker also knows

as

صفحة ٧٦ Spam filter

وظيفة ال task view صفحة ١١١

Secondary storage devices

-hard disk

Memory is measured in terms

by bytes

-true

تعريف backup صفحة ٥٧

وش اختصار copyright

صفحة ٥٨ Copr.

memory is measured in terms of bytes (T , F) p44 T

these computer networks are connected by wires or cables (wired) p50

malicious software also known (malware) p54

what part of url is protocol (http) p62

(e-communication) to sending and receiving information electronically p53

p76 spam blocker

main functions of operating system is manage resources. والباقيين.

T

p82

the ways you interact with computers is (user interface)

p83

you can minimize all windows other than active window

by (windows key+home)

★ 6:25 PM

P.109

عطاني الال how to arrange all

running app windows بالثلاث طرق

الصحيحة:

Cascade/ side by side /

stacked

وخط وحده معهم غلط وسألني مين اللي

مو من ضمنهم

P.100

صح أو خطأ:

There views for the desktop

icons: large icons / medium

icons /small icons

P.120

عطاني تعريف ال quick access

button وسأل صح أو خطأ:

You can use the quick access

button on the home tabe to

easily pin any folders location

to the quick access list

P.51

ما اذكر صيغة السؤال كويس بس
بال wireless network سألني عنها:

Wirless networks use ___ as
the transport medium to
transfer information

وحط لي فراغات من ضمنها Air

P.43

وسأل اختياري اجابتها كانت Control

:Unit

It controls the movement of
signals among CPU, memory,
and

other devices

P.117

قالني
contains buttons for the
common tasks you perform
with your files and folders

الاجابة Ribbon

P.118

موصيفة السؤال كذا بس بالمجمل قالي

The navigation pane displays the following nodes: __, This PC, Network

وحط لي خيارات كانت الاجابة الصحيحة Quick access

P.111 أو P.90

ما اذكر صيغة السؤال بس كانت تتعلق بالvirtual desktops والتنقل بينها والاجابة Task View

To switch between windows, you can use the (task view)

P.57

عطاني الbenefits of backing up data on a cloud storage

الثلاثة كلهم وقالي مين اللي مو من ضمنهم، واتوقع الاجابة الغلط كانت:

the difficulty of sharing files
ما اذكر ادا استخدم هالمفردة بالضبط

بس يعني معطيك شيء سلبي ★ 6:24 PM

اللي جاني :

ص 35 تعريف ال computer

system ينقسم إلى ايش

ص 43 تعريف ال cu

ص 46 تعريف ال cd-rw

ص 54 التوصيات حق الباسوورد

تعريف ال malicious و اختصارها

تعريف ال phishing

تعريف ال edge صفحة 63

صفحة 76 تعريف التوقيع و يحتوي على

ايش

صفحة 122 التيب اللي تحت

صفحة 133 الفائدة الأخيرة حق task

manager اللي أولها you can also

..... monitor the real

★ 6:24 PM

الاختبار العملي توقع ان يجيك كذا سؤال

عن:

1. Rename

2. Copy

3. Move

4. Delete

5. Search on google

6. Add to favorite

7. Open a new tab

الاختبار النظري عبارة عن ١٨ سؤال

جانبي منها ٩ على الوحدة الأولى و ٩ على

الوحدة الثانية

1. A computer ____ includes:
input/output, system unit, and
storage devices

Answer: Hardware

2. _____ comes with your
computer as pre-written
instructions to start your
computer

Answer: Read only memory

3. _____ networks use
wires to transfer data

Answer: Wired

4. The _____ can be termed as a network of networks

Answer: Internet

5. Viruses don't attach to files

Answer: False

6. .gov is for government websites

Answer: True

7. _____ must provide output options

Answer: CAN-SPAM ACT

8. Each website has a distinctive URL

Answer: True

9. Which of these is correct?

Answer: 1 MB= 1024 KB

10. The way you interact with the computer is termed as _____

Answer: user interface

11. Microsoft 10 doesn't have a GUI

Answer: False

12. The _____ is the main access to your application and

setting

Answer: start menu

13. Which of these isn't an arrangement of windows

Answer: category view

14. Which of these isn't a characteristic of a window

Answer: taskbar

15. A _____ is a collection of related data

Answer: file

16. Which part of the taskbar shows network icon and sound icon

Answer: notification area

17. Open _____ if you want to know the application consumption.

Answer: task manager

18. You can select items and delete them using the key END

Answer: False

interconnection of device -1
within the environment of an
individual, connecting cell
phone and Bluetooth

الجواب: PAN صفحة 51

2- a number of have
warned users that vital system
file etc..

الجواب: hoaxes صفحة 55

3- A URL starts with the name
of communication protocol
followed by

الجواب: sub-domain صفحة: 62

4- a spam blocker is also
known as

صفحة: 76 spam filter: الجواب

5- Android is one of the Linux
based OP

الجواب: true صفحة: 84

6- A is a collection of
related data or information
etc..

الجواب: file صفحة: 116

7- the navigation pane displays
the following node: PC,
network and

الجواب: quick access صفحة: 118

8- if you want to delete multiple items at once, select them and press END

الجواب: false صفحة: 122 في TIP

9- Don't keep a written record of passwords on paper or in an e-mail message

الجواب: true صفحة: 54

10- allows erasing of previously recorded information and writing

الجواب: CD-RW صفحة: 46

11- Currently running programs and data is.....

الجواب: RAM صفحة: 45

★ 5:49 PM

وجاني ترو وفولس عن الاختصارات ان اذا
تبين تحذفين شي تسوين **select** بعدين
end
وهو غلط **select +delete**

and even system sounds. Applying a theme instantly changes the look and feel of the Windows environment.

To change the theme

Thus, to open a website on your computer, you have to provide its name or URL to the Browser. The Browser takes this URL from its address bar, locates the website on the Internet and displays the home page onto your screen.

**أنو في ويندوز ١٠ يوفر لك (.....) يتيح
لك تشغيل العديد من التطبيقات**

هو اصلا مضاف ب favorite list
السؤال مطلوب افتحى ال lms من
favorite list

انا جاني ايش اللي يحتاج
a flow of electricity

View button on the taskbar.

Using the Task View button

The main function of the Task View button is to provide easy switching amongst the different open windows.

folders, apps or settings etc.

- ③ **Task View button:** It opens the Task View display, which shows all running tasks/ apps in small windows. It allows you to easily switch amongst the running tasks/apps. You can close an app directly in task view as well.

FILE

A **file** is a collection of related data or information stored in a computer, identified by a name. It can be a document, worksheet, graph, presentation, audio clip, video clip, etc. You can open, look at and change a file by using one or more apps.

اسئله التقن:

1-اختصار copyright

(Copr)

Similar to CDs with high
storage from 4.7GB
to 17GB (DVD)

come with your computer and
it's pre-written (Ram) (read-
only memorie

uses gestures to receive user
input
(Tablet)

2-used to enter individual
letters , numbers and special
characters
(Keyboard)

3-the output of a monitor is
referred to as a
(Soft copy)

4-(1024 MB) is greater than
(1TB)
(False)

5-connecting cell phones ,
PC's and printers through Wi-
Fi , Bluetooth or infrared
signals
(PAN)

6-program of file that is
harmful to a computer or the

privacy of users
(Malware)

7- a number of have warned users that vital system files are viruses and encourage them to delete those files
(Hoaxes)

8-spam blocker is also known as
(Spam filter)

9- GUI makes it harder to work on a computer even for a novice user
(False)

10-At the bottom of the desktop , it is the place where you keep track all your running tasks or apps
(Taskbar)

11- you can change the place of the taskbar when it is

12- minimize button resizes the window to full screen
(False)

13- will not automatically arrange all running app windows

الخيارات كانت

Cascade

Side by side

Stacked

وشي رابع بس نسيت وشو وهو كان

الصحيح

14-is a collection of related data or information stored in a computer

(File)

15- the navigation pane displays the following nodes :

1/ this PC , 2/network , 3/.....

(Quick access)

16-if you want to delete multiple items at once , select them +END key
(False)

17- reading view is available for some webpages
(True)

شي جا مو من نموذجي :

#The word "copyright" or the abbreviation

(Copr)

#A set of characters used to get access to a computer , web page or network system
(Password)

#pop3 is :

(Post office protocol)

#you can't unpin or tile or pin more new tiles for your apps
(False)

#in the tablet mode , you use the to return to the previous app or to the start screen
(Back key)

#is the file management application by windows 10 to browse folders and files
(File explorer)

#the shortcut to minimize all pages is
(Windows key + M)

#the shortcut to change the language is
(Windows key +space or alt + shift

★ 4:30 PM

the use of electronic messages in bulk. It may be advertising goods or services, or even warning of new supposed "virus". Spam email may also include malware as scripts or other executable file attachments.

SPAM BLOCKER

There are two types of software: System software and Application software.



True



False

أنا جاني سؤال عن جدول binary اي
الخيارات صح:

A) 1 Bit = 1 byte

B) 1 MB = 1024 KB

C) 1 MB = 1000 KB

D) 8 Bits = نسيت وش الأخير

to right a typical email you
don't need the?

Footer-Signature-Header-
Message

★ 3:32 PM

صح خطأ

1GB is large 1TB

F

صح خطأ
سألني عن كم ميغا ب CD-R
(650mB-750mB)

صح خطأ
1GB is large 1TB
F

استخدامات الكمبيوتر بالتعليم.
Use of computer in education
حاط لك خيارات

وش اللي مب من ضمن الترتيب التلقائي
حاط لك خيار زايد تكديس تتالي

خيارات
fake e-mails or websites in an
Attempt to scam user into
surrendering private
information
الجواب (phishing)

تعريف البرامج الضاره

government رمز gov.

جانبي سؤال خيارات وش الزر اللي
نستخدمه للتحديد select
(Ctrl, shift , alt) وخيار رابع نسيته

To open a new InPrivate
Browsing Windows (ctrl +shift
+P)

سؤال

شرح sleep بعدها قال t

سالني عن وين احصل البرامج بالكمبيوتر
حليت (start)

وجا ان اذا كل الكمبيوترز استخدموا نفس

الطابعه مثال على ايش حطيت sharing

recourse

جا gb tb ...

جا ان سكانر input

وانواع microcomputer

و sleep safe power

وتعريف file

و task manager

-تعريف icon

Hoxsas

انها تجعل الاستخدام صعب (خطا) Gui

امثله على pan

وتعريف pan والاجابات كانت بدون

اختصارات

Viruses transmit :

1/email attachments

2/unopened emails

3/.....

4/.....

Answer : email attachments

Some of its functions is to manage resources, provide user interface, run applications.

Answer: operating system

12:52 PM

(Fill the blank): coordinates all resources such as memory, processor.....

answer : manage resources

12:53 PM

True or false :

Minimize button is used to resize the window to full screen

Answer : false

12:55 PM

True or false : the cpu consists of two parts : control unit and arithmetic logic unit.

Answer : True

12:43 PM

True or false : the MAN is larger than the LAN

Answer : true

12:44 PM

Fill the blank : 8 bits make

Answer : 1 B

12:44 PM

True or false the 1GB is larger than 1TB

Answer : false

12:45 PM

جانني سوال يقول ان بويندوز ۱۰ مافيه

۴

personalize

★ 1:03 PM

بعض اسئلة يوم الاثنين

تعريف ال file

كيف تستخدم ال scroll bar

ال browser يعتبر من . الجواب application

software

وجا شي عن ال copyright احفظوها كامل

وجا عن ال PAN ايش الاجهزه الي تشبك عليه

وجا تعريف Microsoft edge والجواب universal

application

العملي

سؤالين عن سو copy لملف وحطه بملف ثاني

سؤالين بعد انقل (move) ملفين حطهم في ملف

وسؤال افتح براوسر هم يعطونك اسمه ويقولك ابحت عن

كلمه مثل E-learning

جانني براكتس انو حطي وضع عرض
القراءة اللي تسوونه تختارون صورة
الكتاي بالاعلى

P

want to delete multiple items at once, select them and press **DELETE** key on your keyboard

-جاني مصطلح ال PAN

- مثال على الكمبيوتر في مجال التعليم

(lms)

-ايش الذاكره الي non-volatile

-مصطلح CD-RW

-مثال على WAN الجواب اتوقع انترنت

-اسئله عن how to protect you

computers from malicious

-سؤال عن ايش الي مو من مميزات

الانترنت نت باك اب - الجواب difficulty

.. to

- سؤال ان edge مدري ايش بس

الجواب universal application

-جاني انو بعد البروتوكول ايش يكون

الجواب sub domin

-gov standds for goverment

true الجواب

- جاني سؤال عن ال pop3 او الويب ميل

The first OS that provided GUI.
MAC OS

★ 11:47 AM

Local Backup

This is backing up data on an external hard disk, CD, flash drives, etc.

activating and spreading other malware. Trojans are also known to create back doors to give malicious user access to the system.

HOW MALICIOUS SOFTWARE ENTERS YOUR COMPUTERS

Malicious software usually enters our computers through the following:

- Removable storage devices
- Email attachments
- Internet downloads

Message body

This is the actual message for the recipient.

Signature

The signature line at the bottom of the message identifies the sender.

You can set a signature that is automatically inserted at the bottom of message you send.

Typically, in official emails, signature includes the sender's name, designation and contact information.

SPAM

Email spam, also known as junk email or unsolicited bulk email (UBE), is the use of electronic messaging systems to send out unrequested or unwanted messages in bulk. It may be advertising goods or services, or even warn of a new supposed "virus". Spam email may also include malware as scripts or executable file attachments.

SPAM BLOCKER

Spam Blocker is computer software that is designed to identify and eliminate spam or junk mail and prevent those messages from getting to a user's inbox. The Mozilla Thunderbird e-mail program which is available for free download at "www.mozilla.com" comes with built-in spam blocking software. Spam blocker is also known as spam filter.



CAN-SPAM ACT

In the United States of America, the CAN-SPAM Act has been enacted which requires that every marketing-related e-mail provides an opt-out option. When the option is selected, the recipient's address is to be removed from future mailing lists.

E-MAIL
MARKETING

يقولك واحد من التالي مو من طرق تنظيم
النوافذ المفتوحة

★ 10:26 AM

Selecting Multiple Files

To select multiple **consecutive items**, follow the steps given below:

- 1 Click on the **first item** and **Press and hold** the SHIFT key on the keyboard.
- 2 Click on the **last item** you want in the selection. **Release** the SHIFT key.

You can change or reading
view size from sitting pane -
السؤال مو حرفيا - الجواب
reading
view style

★ 10:24 AM

وانواع ال storage device تعاريفها

★ 10:20 AM

العملي الي جا كله يا من file explorer
و microsoft edge

**You can minimize all windows
other than the active window
-windows key+ homw ★ 10:09 AM**

In window we arrange the
open window by click-right in
the

-desktop

-task par

-title par

A place we save files or folders

-folder

-document

ماذكر الخيارات الباقي

There are 4 thing in navigation
pane

Computer,....., network, نسيت

وش كان في السؤال بس احفظو الاربع

اشياء

The gadget can be only in the right side in the desktop

-true

-false

4. Input is any data or instructions that are used by a computer.(high level question)

A True

B False

جاني انواع السيرف سيرفس

بنات ، الي بيختبرون اليوم جاني سؤال
يقولي ، إذا سويت read only ملف
يصير كل الملف read only صح و لا
خطأ؟

قصدي مثلا اذا سويت بالورد عرض
مثلا وحطيتيه read only يصير كل الي
بالورد read only

Is called Scratch pad memory

هي

Ram ✓

A typical computer system..... includes: Input/ Output devices The System Unit Storage devices (hardware)

LAN are usually used to connect organizations, companies, banks and government , can span over a distance up to 100 miles (false)

وفيه سؤال جاني عن cellular networks ما اذكر صيغته بالضبط بس مكتوب انها wireless وجوابه (air)

One of the tips for creating a strong password : the password should not contain user's personal information (true)

OA URL starts with the name of communication protocol followed by (sub-domain)

Edge is fact is
a.....which means you
can use it on any device, your
PC, tablet or on your
smartphone.
(Universal Application)

.....is a voice-activated
personal digital assistant
which provides relevant
suggestions and alerts.
(Cortana)

in windows 10 ,
provides access to all of the
apps PC.
(All Apps List)

..... is used to move
vertically or horizontally to
change the position of the
content within a window.
(Scroll bar)

In windows 10, you can use..... to switch between windows
(task view button)

A..... is a collection of related data or information stored in a computer identified by a name.
(file)

The File Explorer includes the.....at the top , it contains a buttons for the common tasks you perform with your files and folders
(Ribbon)

The navigation pane displays the following nodes ,..... , this pc , network
(quick access)

1 gigabyte is larger than 1 terabyte (false)

★ 7:39 AM

Which of the above is not part of the window

Scroll bar

taskbar

Title bar

Windows border