

Units	Week Date	Learning Methods Available Resources Deliverables
Orientation Week	Week No. 1 2/9/2018	---
Chapter 1 & 2: Computer Basics	Week No. 2 9/9/2018	<u>Methods:</u> 60 min Face-to-Face Lecture <u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises Introductory Video <u>Deliverables/Marked Exercises:</u> None
Chapter 3 & 4: Input/output Basics	Week No. 3 16/9/2018	<u>Methods:</u> 60 min Face-to-Face Lecture <u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises Introductory Video <u>Deliverables/Marked Exercises:</u> None
Chapter 5 & 6: Storage Basics	Week No. 4 23/9/2018	<u>Methods:</u> 60 min Face-to-Face Lecture <u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises <u>Deliverables/Marked Exercises:</u> None
Chapter 7 & 8: System Software Basics	Week No. 5 30/9/2018	<u>Methods:</u> 60 min Face-to-Face Lecture <u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises

		<u>Deliverables/Marked Exercises:</u> 1st Online Quiz [5%]
Chapter 9 & 10: Application Basics	Week No. 6 7/10/2018	<u>Methods:</u> 60 min Face-to-Face Lecture
		<u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises
		<u>Deliverables/Marked Exercises:</u> None
Chapter 11 & 12: Word-processing Basics	Weeks No. 7 14/10/2018	<u>Methods:</u> 60 min Face-to-Face Lecture
		<u>Other Online Learning Resources:</u> PowerPoint Slides
		<u>Deliverables/Marked Exercises:</u> None
Chapter 13 & 14: Spreadsheet Basics	Week No. 8 21/10/2018	<u>Methods:</u> 60 min Face-to-Face Lecture
		<u>Other Online Learning Resources:</u> PowerPoint Slides
		<u>Deliverables/Marked Exercises:</u> 2nd Online Quiz [5%]
Mid-Term Exam	Week No. 9 28/10/2018	60 min Exam [20%]
Chapter 19 & 20: Presentation Basics	Week No. 10 4/11/2018	<u>Methods:</u> 60 min Face-to-Face Lecture
		<u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises
		<u>Deliverables/Marked Exercises:</u> Graded Assignment No. 1 [5%]
Chapter 23 & 24: Communications Basics		<u>Methods:</u> 60 min Face-to-Face Lecture

	Week No. 11 11/11/2018	<u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises <u>Deliverables/Marked Exercises:</u> Graded Assignment No. 2 [5%]
Chapter 25 & 26: Networking Basics	Week No. 12 18/11/2018	<u>Methods:</u> 60 min Face-to-Face Lecture <u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises <u>Deliverables/Marked Exercises:</u> None
Chapter 27, 28, 29 & 30: Internet and WWW Basics	Week No. 13 25/11/2018	<u>Methods:</u> 60 min Face-to-Face Lecture <u>Other Online Learning Resources:</u> PowerPoint Slides Online Exercises <u>Deliverables/Marked Exercises:</u> None
Chapter 33 & 34: Issues for Computer Users	Week No. 14 2/12/2018	<u>Methods:</u> 60 min Face-to-Face <u>Other Online Learning Resources:</u> <u>Deliverables/Marked Exercises:</u> 3rd Online Quiz [5%]
Final Exam	Week No.15 9/12/2018	120 min Exam [50%]

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