



مدونة المناهج السعودية

<https://eduschool40.blog>

الموقع التعليمي لجميع المراحل الدراسية

في المملكة العربية السعودية



Match each word with the correct definition.

1. acknowledge

to accept that something is true

2. criticism

expressing disapproval of someone or something

3. favoritism

giving unfair advantage to the people you like best

4. issue

an important topic that people discuss or argue about

5. negotiate

to try to reach an agreement by formal discussion

6. outline

to give the most important ideas about something

7. potential

the possibility of happening or becoming something



Resources



Progress



Listen to the conference speech. Then choose the best answer for each question.



1. The conference that the speech is given at is on \_\_\_\_.

how to develop leadership skills

how to be an effective public speaker

how to improve your life

2. Leaders must be \_\_\_\_.

smart

geniuses

the smartest people in their organizations

3. According to the speaker, leaders are \_\_\_\_.

born and not made

born and made

made and not born

4. One piece of advice the speaker gives is to \_\_\_\_.





Listen to the conference speech. Then choose the best answer for each question.



- 4. One piece of advice the speaker gives is to \_\_\_\_.  
 ask role models questions  
 rely on yourself for answers  
 copy people on TV
- 5. According to the speaker, another way to become a good leader is to \_\_\_\_.  
 get a Master's degree  
 attend workshops and trainings  
 make a lot of friends
- 6. The speaker would agree that \_\_\_\_.  
 you can rely on your talent alone  
 once you are a leader you won't have any more challenges  
 there is always more to learn
- 7. According to the speaker, the most important characteristic to have as a leader is \_\_\_\_.  
 intelligence





# Q: Skills for Success 4

SEVENTH EDITION

Home

Help

Practice: Unit 1 Practice ▼

Listening Comprehension: Are Leaders Born... ▼

◀ Previous

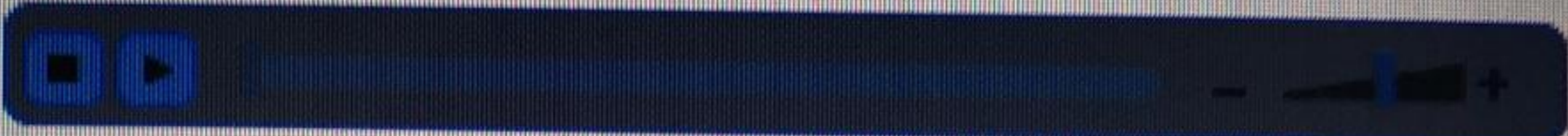
Next ▶

Listen to the conference speech. Then choose the best answer for each question.



- make a lot of friends
- The speaker would agree that \_\_\_\_.
- you can rely on your talent alone
- once you are a leader you won't have any more challenges
- ✓  there is always more to learn
- 7. According to the speaker, the most important characteristic to have as a leader is \_\_\_\_.
- ✓  intelligence
- a sense of humor
- people skills
- 8. According to the research, leadership skills are \_\_\_\_.
- 50 percent natural and 50 percent made
- two-thirds natural and one-third made
- ✓  one-third natural and two-thirds made





1. What is the topic of the speech?

- ✓  Are leaders born with the qualities they need, or can anyone become an excellent leader?
- What must leaders do to improve their skills and become better managers?

2. What is the first main point?

- A great deal of research has been conducted on the topic of leadership.
- ✓  Some leadership qualities are inherited, but most must be learned.

3. What is the second main point?

- ✓  There are some natural characteristics that often mark people who have potential to lead.
- Leaders do not have to be the smartest people in their organizations.

4. What is the third main point?

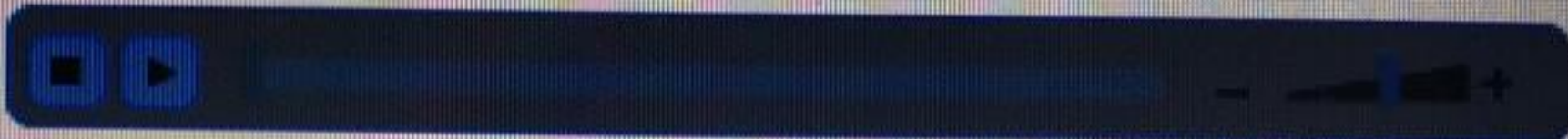
- Leaders always face many challenges.
- ✓  It is important for a leader to be intelligent.

5. What is the fourth main point?





Listen to the speech again. Answer the questions about main ideas.



Leaders do not have to be the smartest people in their organizations.

4. What is the third main point?

Leaders always face many challenges.

✓  It is important for a leader to be intelligent.

5. What is the fourth main point?

✓  Even a "natural born" leader must gain many skills and experiences in order to be a great leader.

Leading an organization is a very difficult job, and only the best leaders can do it.

6. What is the fifth main point?

✓  Leaders make themselves.

Leaders make mistakes.

7. What is the final point?

✓  The process of becoming a leader never ends.

It is important to find a good role model.



Practice: Unit 1 Practice ▼

Vocabulary 2 Practice ▼

◀ Previous

Next ▶

Read the advertisement for a conference. Complete the sentences with the correct words from the word bank. You do not need to use all the words.

effective ethical contacts assess executives styles advance perspective title

Do you dream of becoming a more effective leader? Do you hope to advance to the top of your organization? Then consider coming to this year's National Leadership Conference. Our team of experts will assess your management skills and give you specific advice on ways to improve. They will also discuss a variety of management styles and help you develop your own way of managing a team. Don't miss this opportunity to receive professional training and meet many new people. The new contacts you meet will include experienced trainers, as well as executives who manage successful corporations all over the country. What you experience at the NLC may change your entire perspective on leadership!



Listen to the excerpts from the speech. Use context to decide the meaning of the word or words in bold. Choose the correct definition.

- )) 1. Something **inherited** is probably \_\_\_\_.
- received naturally from your parents
  - learned by studying and practicing
  - difficult to develop as a child
- )) 2. **Raw material** probably means \_\_\_\_.
- characteristics that are natural and basic
  - characteristics that are negative or harmful
  - characteristics that every leader always has
- )) 3. A **genius** is probably \_\_\_\_.
- someone with a lot of experience
  - someone who is unusually intelligent
  - someone who is very successful
- )) 4. To **acquire** a skill probably means \_\_\_\_.



Practice: Unit 1 Practice ▼

Vocabulary Skill: Understanding meaning fro... ▼

◀ Previous

Next ▶

Listen to the excerpts from the speech. Use context to decide the meaning of the word or words in bold. Choose the correct definition.

characteristics that every leader always has

•)) 3. A **genius** is probably \_\_\_\_.

someone with a lot of experience

✓  **someone who is unusually intelligent**

someone who is very successful

•)) 4. To **acquire a skill** probably means \_\_\_\_.

to study about a skill

✓  **to develop a skill by learning**

to be born with a skill

•)) 5. A **role model** is probably \_\_\_\_.

a person you manage

✓  **a person you admire and try to copy**

a person who solves big problems



Practice: Unit 1 Practice ▼

Grammar: Gerunds and infinitives ▼

◀ Previous

Next ▶

Choose the correct infinitive or gerund forms to complete the sentences.

1. Everyone on the staff was afraid **to ask** too many questions.
2. Our team needs **to prepare** for the upcoming project.
3. I'm so excited about **finding** a job.
4. James expects **to be** a manager soon.
5. **Firing** someone can be a stressful experience.
6. I'm still trying **to learn** Japanese on my own.
7. Waleed recommended against **starting** a new company.
8. He suggested **thinking** about the decision a bit more.
9. **Delivering** presentations is an important part of my new job.
10. They're all worried about **asking** too many questions.



READ

to discuss to negotiate waiting to study to wait discussing to hire negotiating being  
to be hiring to work working

3. I recommend negotiating your salary before taking the position.
4. Please don't stop what you are doing because of me. Continue to study for the test.
5. If you dislike waiting so long, you should have left. You didn't need to stay all night.
6. If you don't tell the truth in the interview, they could refuse to hire you.
7. Congratulations! I heard that the company is considering hiring you.
8. Even though it had been a half an hour, I decided to wait a little longer for my friend to arrive.
9. Keiko seems to be a real leader.
10. I didn't think they got along, but those two appear to work well together.
11. Let's wait to discuss the problem. I want time to think about it before we talk.
12. You need to negotiate a raise. You've been working hard and deserve more money.



Click **READ** to read about verbs followed by gerunds and infinitives. Then complete the sentences with the correct words from the word bank. You do not need to use all the words.

**READ**

to discuss to negotiate waiting to study to wait discussing to hire negotiating being  
to be hiring to work working

1. Don't you think the staff have finished working on the presentation?
2. Whatever you do, you can't avoid discussing the issue.
3. I recommend negotiating your salary before taking the position.
4. Please don't stop what you are doing because of me. Continue to study for the test.
5. If you dislike waiting so long, you should have left. You didn't need to stay all night.
6. If you don't tell the truth in the interview, they could refuse to hire you.
7. Congratulations! I heard that the company is considering hiring you.
8. Even though it had been a half an hour, I decided to wait a little longer for my friend to arrive.
9. Keiko seems to be a real leader.
10. I didn't think they got along, but those two appear to work well together.



Read the topics and main ideas from a presentation about ways to feel your best. Drag the topics and main ideas into the correct category.

Topics	Main ideas and key phrases
Food & drink	Eat whole, nutritious foods
Exercise	Drink lots of water
Sleep	Get heart rate up every day
Miscellaneous (other)	Get 7-9 hours of sleep a night
	Form healthy relationships with others
	Smile
	Pursue hobbies & interests



Match the phrases or sayings. Select the meaning that matches their use in the video.

1. ups and downs

truth and denial

✓  financial prosperity and decline

hierarchy in a company

2. a viral effect

✓  any quickly spreading problem

something that causes harmful diseases

a computer program that crashes a computer

3. a gut-check moment

✓  an event that causes a person to question his or her actions

a quick decline in the stock market value

a quick, sharp, and extreme pain in the stomach



4. to dig oneself into a hole

to lock oneself in an office when trouble arises

✓  to get oneself into a situation that might be difficult to escape

to be demoted or to fall to a lower position in a company

5. All hell broke loose.

A building experienced extreme damage.

✓  A series of problems happened at once.

There was a dramatic change in the weather.

6. to confront reality

to fight the truth

✓  to accept the truth

to ignore the truth



Practice: Unit 2 Practice ▼

Vocabulary 2 Practice ▼

◀ Previous

Next ▶

**Match each word with the correct definition.**

1. anecdote

a short story about a real person or event

2. cycle

a series of events that repeats in the same order

3. enthusiasm

a strong feeling of excitement about something

4. appropriate

right for the particular situation

5. morale

the way a group feels at a particular time

6. norm

a normal situation or pattern of behavior

7. reward

something a person gets for doing a good job

8. trend

a general change or development



Practice: Unit 2 Practice ▾ Vocabulary 1 Practice ▾

◀ Previous Next ▶

Read the advertisement for a desk organizer. Complete the sentences with the correct words from the word bank. You do not need to use all the words.

open-minded embrace inflexible point out bias chaos turn out recognize stifle  
stumble upon stimulating moderately

Is your desk in a state of chaos? Do you find yourself pushing through piles of paper, only to stumble upon the one you are looking for hours later? Does your boss constantly point out that you have a messy desk? If you recognize that you have a problem with clutter in your workspace, the *Desk Organizer* is for you! The *Desk Organizer* is a product that will help you organize your desk but will not stifle your creativity. In fact, our tests have shown that the *Desk Organizer* can help everyone, whether you are moderately disorganized or severely messy. In today's business world, there is a bias toward tidy people. Learn to embrace your inner neat-freak! When your desk is under control, your professional life will turn out for the best. Go online to order your very own *Desk Organizer* today!



1. The focus of the discussion is on how the appearance of the **male** animal influences the **female's choice**.
2. Research shows that offspring of male peacocks with longer and more decorated tails will be **bigger and healthier**.
3. The female peacocks recognize their babies will be more likely to survive if they pick a more **colorful** mate.
4. Lionesses prefer males with **darker and heavier** manes.
5. Lions with bigger manes are usually **more mature and healthier**.
6. A layer of fat helps penguins **stay warm** and **store food**.
7. The **male** penguin sits on the egg while the **female** looks for food.



Return to the classroom discussion. Then choose the correct words or phrases to complete the sentences.



female's choice

2. Research shows that offspring of male peacocks with longer and more decorated tails will be

bigger and healthier

3. The female peacocks recognize their babies will be more likely to survive if they pick a more

colorful mate.

4. Lionesses prefer males with darker and heavier manes.

5. Lions with bigger manes are usually more mature and healthier.

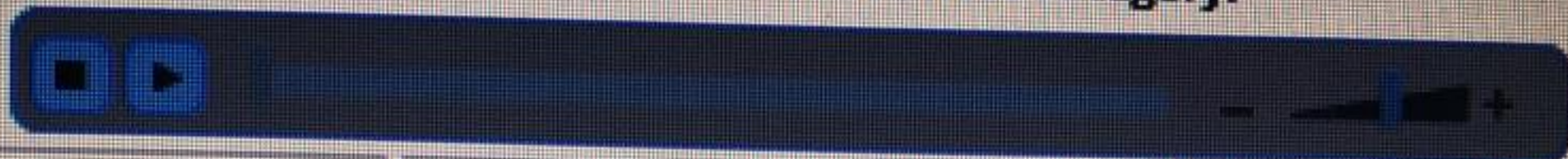
6. A layer of fat helps penguins stay warm and store food.

7. The male penguin sits on the egg while the female looks for food.

8. Often in the animal world, a male's appearance shows that he can protect his family.



Listen to the lecture again. Then drag each detail into the correct category.



### Peacocks

Males with longer tails generally have stronger offspring

Males dance to show off their tails.

Females pick more colorful mates.

### Lions

Females prefer darker manes.

Other males are scared off by males with darker hair.

Males with big manes are usually healthier and stronger than other males.

### Penguins

Females prefer bigger mates.

Females make long trips to find food and leave the males alone with the offspring.

Fat males can survive longer while protecting their offspring.



Read the definitions. Then read the sentences and choose the definition that matches the word in bold.

### pick /pɪk/ verb, noun

- **verb 1** [T] to choose someone or something from a group of people or things: ~ **sb/sth** Pick a number from one to twenty. • She picked the best cake for herself. • He picked his words carefully. • Have I picked a bad time to talk to you? • ~ **sb/sth to do sth** He has been picked to play in this week's game. ⇨ see also **HANDPICKED** ⇨ thesaurus box at **choose**
- **2** [ ] ~ **sth** to take flowers, fruit, etc. from the plant or the tree where they are growing: to pick grapes • flowers freshly picked from the garden • to go blackberry picking

### pretty /ˈprɪtɪ/ adv., adj.

- **adv.** [with adjectives and adverbs] **1** to some extent; fairly: I'm pretty sure I'll be going. • The game was pretty good. • It's pretty hard to explain. • I'm going to have to find a new apartment pretty soon. **2** **very**: That performance was pretty impressive. • Things are looking pretty good!

### store /stɔː/ noun, verb

- **verb 1** ~ **sth (away/up)** to put something somewhere and keep it there to use later: animals storing up food for the winter • He hoped the electronic equipment was safely stored away.
- **2** ~ **sth** to keep information or facts in a computer or in your brain: Thousands of pieces of data are stored in a computer's memory.

1. We're going to the country this weekend to **pick** apples.

Definition 1

✓  Definition 2

2. Female peacocks tend to **pick** mates with longer tail feathers.

✓  Definition 1

Definition 2

3. The weather in the Arctic is **pretty** cold.

Definition 1



✓  Definition 2

4. He was **pretty** sure it wouldn't rain tomorrow, but he took his umbrella anyway.



Read the definitions. Then read the sentences and choose the definition that matches the word in bold.

### pick /pɪk/ verb, noun

**verb 1** [T] to choose someone or something from a group of people or things: ~ sb/sth Pick a number from one to twenty. • She picked the best cake for herself. • He picked his words carefully. • Have I picked a bad time to talk to you? • ~ sb/sth to do sth He has been picked to play in this week's game.  see also HANDBOOK  thesaurus box at CUIOSIS  
**2** [I] ~ sth to take flowers, fruit, etc. from the plant or the tree where they are growing: to pick grapes • flowers freshly picked from the garden • to go blackberry picking

### pretty /ˈprɪtɪ/ adv., adj.

**adv.** [with adjectives and adverbs] **1** to some extent; fairly: I'm pretty sure I'll be going. • The game was pretty good. • It's pretty hard to explain. • I'm going to have to find a new apartment pretty soon. **2** very: That performance was pretty impressive. • Things are looking pretty good!

### store /stɔː/ noun, verb

**verb 1** ~ sth (away/up) to put something somewhere and keep it there to use later: animals storing up food for the winter • He hoped the electronic equipment was safely stored away.  
**2** ~ sth to keep information or facts in a computer or in your brain: Thousands of pieces of data are stored in a computer's memory.

Definition 2

4. He was **pretty** sure it wouldn't rain tomorrow, but he took his umbrella anyway.

Definition 1

Definition 2

5. Penguins have to be fat to **store** energy for the long, cold winter.

Definition 1

Definition 2

6. All of the students' contact information is **stored** in the school's database.

Definition 1

Definition 2



Reorder each set of words to make a sentence with the subjunctive.

1. The teacher recommended that the students read the newspaper

2. It is important that patients trust their doctor

3. It is essential that employees not leave work early

4. My mother always insisted that we eat a good breakfast

5. The librarian asked that he be quiet

6. It's best that he do his own homework



### Sentences with noun clauses

Do you know whether you will stay or not?

I wonder if he will recognize me.

I just can't believe what you told me.

The teacher questioned why so many students were out.

I didn't hear where they were going.

### Sentences without noun clauses

Do you recommend the DVD or the book?

I don't feel so good.

What are your thoughts on the subject?

She doesn't take criticism well.

Susanina has the potential to do very well.





Practice: Unit 2 Practice ▼

Note-taking Skill: Taking notes using a T-chart ▼

◀ Previous

Next ▶

Read the arguments for and against living in a city. Drag the arguments into the correct category.

Arguments for living in a city

There are many forms of entertainment and good restaurants.

Many job opportunities exist in urban areas.

It's easy to get around by walking or taking public transportation.

Arguments against living in the city

Prices for goods, services, and real estate are often higher in cities.

It's noisy and often dirty because there are so many people in a small area.

Crime rates are generally higher in more urban areas.



Read the statements. Select True, False, or Not mentioned.

1. A messy office can save a person a lot of time.

✓  True

False

Not mentioned

2. People with high IQs have messy offices.

True

False

✓  Not mentioned

3. Employees with messy desks are inefficient.

True

✓  False

Not mentioned

4. People with higher salaries have bigger messes.

✓  True

False



Not mentioned

5. People with too organized of a desk never become managers.

True

False

✓  Not mentioned

6. Employees with lower salaries have messy desks.

True

False

✓  Not mentioned

7. People with messy desks don't typically inspire confidence.

✓  True

False

Not mentioned



# Q: Skills for Success 4

SPECIAL EDITION  
LISTENING AND SPEAKING

[Home](#) [Help](#)

Practice: Unit 3 Practice ▾ Vocabulary 1 Practice ▾

[◀ Previous](#) [Next ▶](#)

**Match each statement with the correct response.**

1. The business is going through a big transition.

Who is running the office during the change?

2. There seems to be a contradiction between what politicians say and what they do.

I agree. It's hard to know who to believe.

3. Graduation is a big milestone.

Yes, it's an important step for many people.

4. I feel the governor's behavior is often morally wrong.

I know. We shouldn't elect her again.

5. Was there a special initiation when you joined the club?

No, they just welcomed me at the meeting.

6. When did you become interested in business?

It's hard to pinpoint exactly when.

7. Many people assume her life is perfect.

It must be because she's so carefree.

8. Does Rima participate in class?

Yes, she always contributes to our discussions.



1. Jack is considered a child prodigy because he \_\_\_\_.

- went to college at a young age
- took a lot of tests
- has played tennis exceedingly well since a young age

2. Maria is a child prodigy and is \_\_\_\_ years old.

- nine
- five
- twelve

3. How do experts define a child prodigy?

- a child who plays tennis at Wimbledon
- a child who masters a skill before age 13
- a child who enters college

4. While at college, Jack \_\_\_\_.



4. While at college, Jack \_\_\_\_.

- wasn't bored
- misbehaved
- wished he was at a traditional school

5. Maria's mom has to \_\_\_\_.

- make Maria practice more
- make Maria go outside and play
- make Maria spend time with her siblings

6. Which is NOT true about Maria?

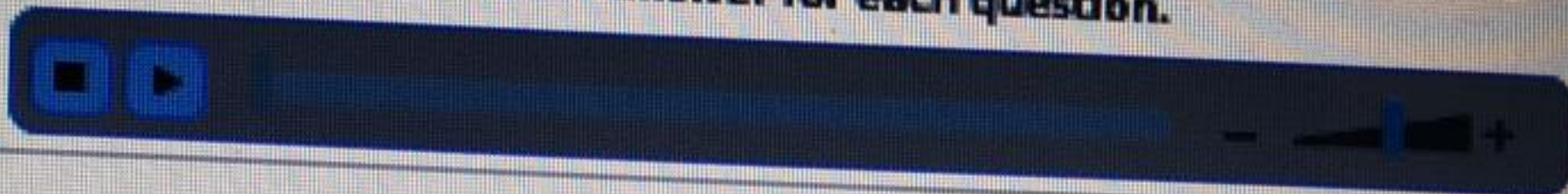
- She misses her parents.
- She loves playing tennis.
- She would rather play piano than anything else.

7. Both Maria's and Jack's parents \_\_\_\_.

- teased them



Listen to the interview. Then choose the best answer for each question.



✓  encouraged them

8. Jack works at \_\_\_\_.

✓  a restaurant

a university

a high school

9. Playing tennis makes Maria feel \_\_\_\_.

like a prodigy

stressed out

✓  happy

10. Jack put pressure on himself to \_\_\_\_.

go to college

✓  make his parents happy

learn calculus



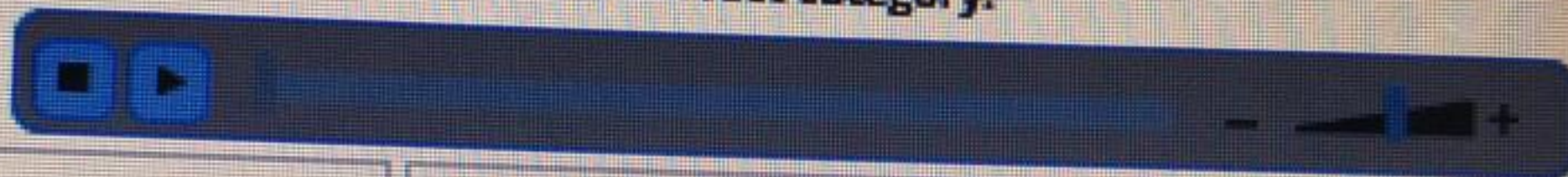
Practice: Unit 3 Practice ▼

Listening Skill: Making predictions ▼

◀ Previous

Next ▶

Listen to the introduction to a radio show. Then look at the topics. Predict what information you will hear about each topic. Drag each sentence into the correct category.



Preparing children before they move

Show them choices of schools and get their input.

Give them a lot of information about the country.

Explain to them the reason for the move.

Helping children while living abroad

Make a list of the exciting things about their new home.

Help them learn the local language.

Help them stay connected with their home country's traditions.

Preparing children to move home

Understand the isolation they may feel when they return.

Help them identify with their home country.

Remind them about things they liked and missed about their home country.



Complete the diary entry with the correct words from the word bank. You do not need to use all the words.

burden in charge of resent barrier siblings frustration reverse guidance isolation  
satisfaction confusion

Dear Diary,

Today was a difficult day. It is so hard being the oldest. Mom and Dad were at work all day today, and I was left in charge of the kids again. Sometimes I really resent being the oldest. Today it was terrible because no one listened to me, even though I was supposed to be the boss. It was more like the reverse—the kids were in control! I wonder if other kids my age are responsible for their siblings the way I am. I had to make lunch, and the kitchen was in total chaos and confusion. The kids were all in there with me making a big mess. It was awful! I'm also worried that my frustration and anger are getting in the way of my relationship with Mom. The stress is creating a barrier between us. Although I am glad she thinks I am capable of taking care of my brothers and sisters, I wish I could spend more time with my friends. I feel like I am



Complete the diary entry with the correct words from the word bank. You do not need to use all the words.


burden in charge of resent barrier siblings frustration reverse guidance isolation  
satisfaction confusion

left in charge of the kids again. Sometimes I really resent being the oldest. Today it was terrible because no one listened to me, even though I was supposed to be the boss. It was more like the reverse—the kids were in control! I wonder if other kids my age are responsible for their siblings the way I am. I had to make lunch, and the kitchen was in total chaos and confusion. The kids were all in there with me making a big mess. It was awful! I'm also worried that my frustration and anger are getting in the way of my relationship with Mom. The stress is creating a barrier between us. Although I am glad she thinks I am capable of taking care of my brothers and sisters, I wish I could spend more time with my friends. I feel like I am living in isolation from them sometimes. I don't want to burden Mom with my problems, but when she gets home today, I think I will talk to her about my feelings.






Read the definitions. Then choose the best word to complete each sentence.

**exact**  /ɪg'zækt/ adj., verb

• **adj.** 1 correct in every detail **SYN** PRECISE: *She gave an exact description of the attacker.* • *an exact copy/replica of the painting* • *We need to know the exact time the incident occurred.* • *What were his exact words?* • *She's in her mid-thirties—thirty-six to be exact.* • *The colors were an exact match.*

**specific**  **AWL** /spə'sɪfɪk/ adj.

1 detailed and exact **SYN** PRECISE: *I gave you specific instructions.* • *"I'd like your help tomorrow." "Can you be more specific (= tell me exactly what you want)?"*

**major**  **AWL** /'meɪdʒər/ adj., noun, verb

• **adj.** 1 [usually before noun] very large or important: *a major road* • *major international companies* • *to play a major role in something* • *We have encountered major problems.* • *There were calls for major changes to the welfare system.* **ANT** MINOR

**important**  /ɪm'pɔːtnt/ adj.

1 having a great effect on people or things; of great value: *an important decision/factor* • *I have an important announcement to make.* • *Money played an important role in his life.*

1. I'm looking for a(n) \_\_\_\_ kind of jacket. Can you help me find it?

✓  specific

exact

2. The two men were wearing the \_\_\_\_ same shirt.

✓  exact

specific

3. I'm not sure I understand. Please be more \_\_\_\_.

✓  specific

exact

4. The park is very \_\_\_\_ to the people in this community. They really value its beauty.



Read the definitions. Then choose the best word to complete each sentence.

**ex·act** /ɪgˈzækt/ adj., verb  
• **adj.** 1 correct in every detail **SYN** PRECISE: She gave an exact description of the attacker. • an exact copy/replica of the painting • We need to know the exact time the incident occurred. • What were his exact words? • She's in her mid-thirties—thirty-six to be exact. • The colors were an exact match.

**spe·cif·ic** /spəˈsɪfɪk/ adj.  
1 detailed and exact **SYN** PRECISE: I give you specific instructions. • "I'd like your help tomorrow." "Can you be more specific (= tell me exactly what you want)?"

**ma·jor** /ˈmædʒəɹ/ adj., noun, verb  
• **adj.** 1 [usually before noun] very large or important: a major road • major international companies • to play a major role in something • We have encountered major problems. • There were calls for major changes to the welfare system. **ANT** MINOR

**im·por·tant** /ɪmˈpɔːrtnt/ adj.  
1 having a great effect on people or things; of great value; an important decision/factor • I have an important announcement to make. • Money played an important role in his life.

- ✓  specific
- exact
- 4. The park is very \_\_\_ to the people in this community. They really value its beauty.
- ✓  important
- major
- 5. The business had \_\_\_ financial problems, so they had to close.
- ✓  major
- important
- 6. He used to fly a private plane, but now he is a pilot for a(n) \_\_\_ airline.
- important
- ✓  major



Read the sentences. Are the phrasal verbs used correctly or incorrectly?

1. Child prodigies have to **grow more quickly up**.

correct

✓  incorrect

2. I get scared whenever I have to **get on** a plane.

✓  correct

incorrect

3. When we have a problem in my family, we have a big family meeting to **work out** it.

correct

✓  incorrect

4. I wasn't sure exactly where to look for my keys. Luckily, I **stumbled them upon** in the morning.

correct

✓  incorrect

5. I am having a lot of trouble with these math problems. Can you help me **work them out**?



Read the sentences. Are the phrasal verbs used correctly or incorrectly?

✓  incorrect

5. I am having a lot of trouble with these math problems. Can you help me **work them out**?

✓  correct

incorrect

6. This class just seems to **go on** forever!

✓  correct

incorrect

7. I left school to **take care of** my sick mother.

✓  correct

incorrect

8. I need to **find out** the answer before I can relax.

✓  correct

incorrect



Click READ to read about phrasal verbs with different meanings. Then complete the sentences with the correct words from the word bank. You do not need to use all the words.

READ

grow up   pick up them   take off   counted on   made it up   gave up   take it off   made up  
pick them up   looked after   take on

Sara: Did you see the article about kids in today's society?

Melinda: Yeah, I read it. It was interesting.

Sara: So, what do you think? Do kids grow up too fast?

Melinda: In my experience, yes. I have three younger brothers and a sister, and I looked after them from a young age. I had to be the adult because my parents couldn't always take off from work in time to be home. It was also my job to pick them up from school.

Sara: It's great that you were willing to take on that added responsibility. I don't know if I could have been counted on in a situation like that.

Melinda: Yeah, well, I didn't always know what I was doing. I made it up as I went along. And although I



Practice: Unit 3 Practice ▼

Speaking Skill: Giving a presentation ▼

◀ Previous

Next ▶

Read the sentences. Are they examples of good or bad behavior for giving a presentation? Drag each sentence into the correct category.

Good presentation behavior

Make sure you can pronounce the key words correctly.

Memorize the main points of your presentation.

Introduce yourself clearly.

Make eye contact with everyone in the audience.

Remember to smile.

Make gestures that have a purpose.

Bad presentation behavior

Read from your paper.

Memorize every word of your presentation.

Practice the presentation once.

Look serious throughout the presentation.

Make a lot of big gestures to keep the audience's attention.

Keep your hands by your sides at all times.



extend beyond necks countries African 11 ft tall decreasing 13,000 lbs trunks desert  
 Asian poaching rain forests appearance 15,000 lbs grass and leaves horns 13 ft tall  
 forests

### Elephants

- identifiable feature = trunks

- largest land mammals

- 2 species

African

Asian

- Where found

African: sub-Saharan Africa, Central, and West Africa rain forests, Mali's Sahel

desert



extend beyond necks countries African 11 ft tall decreasing 13,000 lbs. trunks desert  
Asian poaching rain forests appearance 15,000 lbs. grass and leaves herds 13 ft tall  
forests

African: sub-Saharan Africa, Central, and West Africa rain forests, Mali's Sahel

desert

Asian: forests in Nepal, India, many countries in Southeast Asia

- species differ in appearance

- size

African: 13 ft. tall, up to 15,000 lbs.

Asian: 11 ft. tall, up to 13,000 lbs.

- ears

African: much larger, extend beyond necks

- similarities



extend beyond necks countries African 11 ft tall decreasing 13,000 lbs trunks desert  
Asian poaching rain forests appearance 15,000 lbs. grass and leaves herds 13 ft tall  
forests

- species differ in appearance

- size

African: 13 ft. tall, up to 15,000 lbs.

Asian: 11 ft. tall, up to 13,000 lbs.

- ears

African: much larger, extend beyond necks

- similarities

live in herds led by oldest female

eat grass and leaves

populations decreasing due to poaching of ivory tusks, skin, meat



Choose the correct words or phrases to complete the sentences.

1. Alan does bookbinding
2. His studio is
3. Presses are used for
4. Alan gets most of his customers through
5. He found linen thread that was cheaper because it was
6. The most unique thing he has used to bind a book is
7. It's a challenge to protect books from
8. Alan is happy with his job because he



Listen to the definitions. Drag the word to match what you hear.



development



recall



expand



encounter



appreciation



generation



panel



convention



Practice: Unit 4 Practice

Listening Skill: Making inferences

◀ Previous

Next ▶

Listen to the excerpts from the podcast. Choose the information that you can infer based on the excerpt.

1.  Alan lives on a large piece of property.  
 Alan enjoys planting flowers.  
 Alan didn't like the old garden shed.
2.  Alan doesn't have a chair in the studio.  
 Alan's studio is very crowded.  
 Bookbinding requires a lot of specialized equipment.
3.  Alan doesn't want to work too hard.  
 Alan's customers are satisfied with his work.  
 Alan is an old man.
4.  Alan spent time searching for a source of linen thread.  
 Alan uses linen thread on most of his books.  
 Linen thread is very strong.



Listen to the excerpts from the podcast. Choose the information that you can infer based on the excerpt.

3.  Alan doesn't want to work too hard.  
 Alan's customers are satisfied with his work.  
 Alan is an old man.
4.  Alan spent time searching for a source of linen thread.  
 Alan uses linen thread on most of his books.  
 Linen thread is very strong.
5.  The only difficulty in bookbinding is keeping the books dry.  
 Bookbinding requires patience.  
 Most old books have several problems.
6.  Alan was ashamed of his work in the high-tech industry.  
 Alan didn't love his work in the high-tech industry.  
 Alan wishes he still made a lot of money.



Practice: Unit 4 Practice ▼

Vocabulary 2 Practice ▼

◀ Previous

Next ▶

Match each definition with the correct word. You do not need to use all the definitions.

1. amateur

2. gallery

3. identify with

4. marketing

5. operation

6. regard

7. apprentice

8. unique

someone who is not a professional

a room or building for showing crafts

to feel that you share the feelings of someone else

presenting, advertising, and selling a product

a business or company

to think of someone or something in a particular way

a person trained in a set of skills

one of a kind



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice ▼

Vocabulary 1 Practice ▼

◀ Previous

Next ▶

Read each statement. Choose the best sentence to follow it.

1. Leslie and Ray talked about their daughter's **achievement**.

They hope to get her some help.

✓  They are very proud.

2. James has **confronted** his fear of heights.

✓  He went to the top of the tallest building in the city.

He won't look out the window at the view.

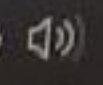
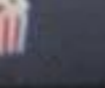
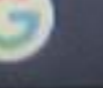
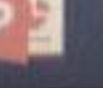
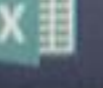
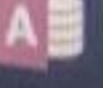
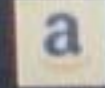


Resources



Progress

early.





To see favourites here, select then , and drag to the Favourites Bar folder. Or import from another browser. [Import favourites](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

- 3. I've always been **inclined to** get up early.
  - However, tomorrow I have to get up for class.
  - However, tomorrow I'm going to sleep late.
- 4. She is an **inherently** fast runner.
  - She really has to work at it.
  - It comes naturally to her.
- 5. He **aspires to** become the president of the company.





To see favourites here, select ☆ then ☆, and drag to the Favourites Bar folder. Or import from another browser. [Import favourites](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice ▾ Vocabulary 1 Practice

◀ Previous Next ▶

- ✓  It comes naturally to her.
- 5. He **aspires to** become the president of the company.
  - I'm sure the president appreciates his help.
  - ✓  He works hard. I'm sure he'll do it.
- 6. Gerald has faced a lot of **adversity** in his life.
  - He wants to study marketing.
  - ✓  He has experienced many difficulties.

[Resources](#) [Progress](#)





To see favourites here, select then , and drag to the Favourites Bar folder. Or import from another browser. [Import favourites](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice Vocabulary 1 Practice

◀ Previous Next ▶

- 7. Lydia was **acknowledged** for her work on the project.
  - It's good that she is getting attention for all her hard work.
  - It's too bad no one noticed all the work she did.
- 8. Ronald would like to attend the weekly meetings, but he is **constrained** by the distance he has to travel.
  - If he lived closer, he could come more often.
  - If he lived closer, he wouldn't be happy.
- 9. My brother **embodies** all of the characteristics of a natural leader.

Resources Progress







# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

- She hasn't decided yet.
- 11. He had the **resolve** to finish the difficult project.
  - He was determined to get it done.
  - He was glad that someone helped him.
- 12. Did you like the new **version** of the movie?
  - No, I couldn't see it very well.
  - No, I like the old one better.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

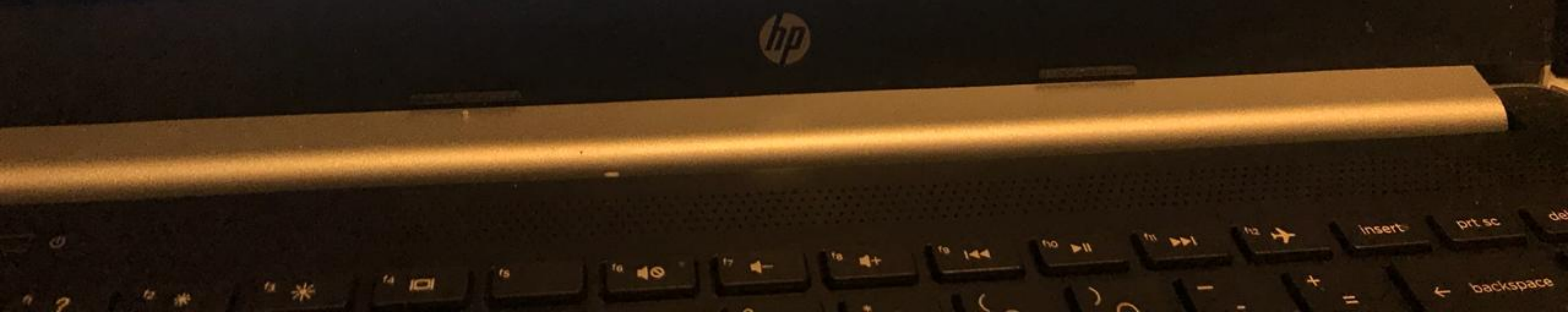
Practice: Unit 1 Practice Reading Comprehension: Taking Responsibility Previous Next

of us think of the leader of a country or the CEO of a corporation—people who are responsible for the lives and well-being of many people. But although most of us may not have the authority of people in positions of great power, we do have personal power. And with personal power comes personal responsibility. One aspect of personal responsibility is accountability to oneself, or the ability to deal with the results of one's actions. Another aspect is the responsibility that each person has to the larger community, including one's

- responsibility
- accountability
- community

2. Personal power starts with the \_\_\_\_\_ we make.
- mistakes
  - choices
  - friends

Resources Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

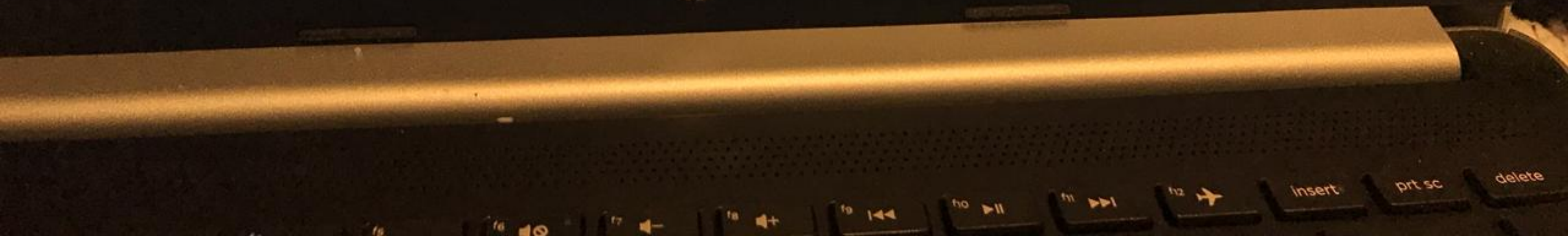
Practice: Unit 1 Practice Reading Comprehension: Taking Responsibility Previous Next

of us think of the leader of a country or the CEO of a corporation—people who are responsible for the lives and well-being of many people. But although most of us may not have the authority of people in positions of great power, we do have personal power. And with personal power comes personal responsibility. One aspect of personal responsibility is accountability to oneself, or the ability to deal with the results of one's actions. Another aspect is the responsibility that each person has to the larger community, including one's

Resources Progress

- 3. \_\_\_ causes us to give up our freedom to choose.
  - Blaming others
  - Taking responsibility
  - Celebrating our successes
- 4. The article mentions our responsibility to \_\_\_.
  - our political leaders
  - our families, social groups, and neighbors

Taskbar with icons for: Edge, File Explorer, Store, Amazon, OneDrive, Mail, Word, PowerPoint, Excel, Google, and a game icon. System tray shows: Network, Volume, Date/Time (17:17, 20/01/2019), and Notification area.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice ▼

Reading Comprehension: Taking Responsibil... ▼

◀ Previous

Next ▶

of us think of the leader of a country or the CEO of a corporation—people who are responsible for the lives and well-being of many people. But although most of us may not have the authority of people in positions of great power, we do have personal power. And with personal power comes personal responsibility. One aspect of personal responsibility is accountability to oneself, or the ability to deal with the results of one's actions. Another aspect is the responsibility that each person has to the larger community, including one's

5. Phil Jackson is an example of \_\_\_\_.

a well-known soccer player

✓  a successful coach

a talented basketball player

6. The 2010 World Cup example shows that \_\_\_\_.

✓  team playing is important to winning

the best teams have star players

Resources Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice

Reading Comprehension: Taking Responsibil...

◀ Previous

Next ▶

do have personal power. And with personal power comes personal responsibility. One aspect of personal responsibility is accountability to oneself, or the ability to deal with the results of one's actions. Another aspect is the responsibility that each person has to the larger community, including one's family, friends, school, work, and country.

### Personal Power and Choice

Personal power comes in many different forms, but most instance, we choose

Resources Progress

person to make a business successful.

- software company
- sporting goods company
- advertising company

8. According to the text, one way to be a good neighbor is to \_\_\_\_.

- have occasional dinners together
- turn down your music





# Skills for Success 4

EDITION  
READING AND WRITING

Practice ▼

Reading Comprehension: Taking Responsibil... ▼

◀ Previous

Next ▶

...n has to the larger community, including one's  
school, work, and country.

## Power and Choice

Power comes in many different forms, but most  
starts with a choice. For instance, we choose  
any at all, we put into our interests. I can show

✓  ...

welcome new residents

9. Being accountable means \_\_\_\_.

✓  taking responsibility

blaming others

keeping good records

Submit

Try  
again

See  
answers

Score: 1/9

Resources



Progress

Conditions

Help and Support







# Q: Skills for Success 4

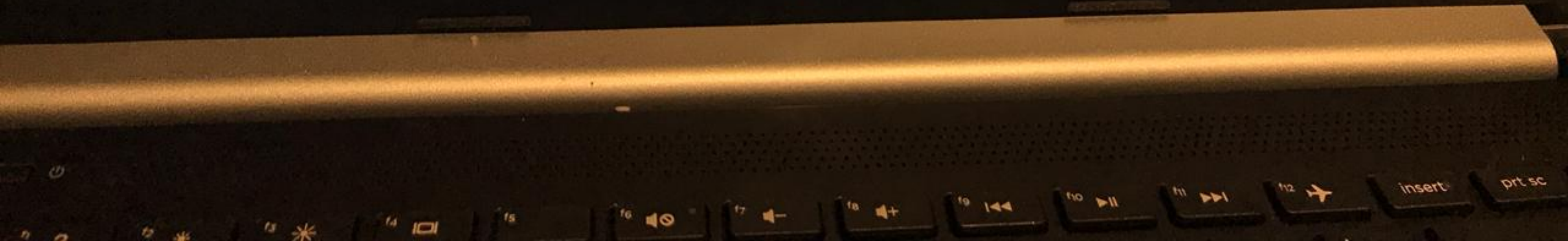
SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice Vocabulary 2 Practice ◀ Previous Next ▶

1. authenticity	the quality of being genuine or real	
2. exponential	increasing quickly	
3. funding	financial support for a specific purpose	
4. cause	an organization or belief that people support or fight for	
5. diverse	having many differences	
6. humanitarian	concerned with reducing suffering and improving the way people live	
 Resources	 Progress	be a good example of a quality or characteristic

Windows taskbar with icons for Edge, File Explorer, Amazon, OneDrive, Mail, Word, PowerPoint, Excel, and Google. System tray shows time 17:23, date 20/01/2019, and various utility icons.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice ▼

Vocabulary 2 Practice ▼

◀ Previous Next ▶

5. diverse

having many differences

6. humanitarian

concerned with reducing suffering and improving the way people live

7. personify

be a good example of a quality or characteristic

8. phenomenon

someone or something special or different

modesty to give power to



Resources



Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice Vocabulary Skill: Using the dictionary ◀ Previous Next ▶

Read the dictionary excerpt for the word *vision*. Then choose the best answer for each question.

**vi-sion** **AWL** /'vɪʒn/ noun

**1** [U] the ability to see; the area that you can see from a particular position: *to have good/perfect/poor/blurred/normal vision* ♦ *20-20 vision* (= the ability to see perfectly) ♦ *Cats have good night vision.* ♦ *The couple moved out of her field of vision.* ♦ *He glimpsed something on the edge of his vision.* ↻ see also TUNNEL VISION ↻ thesaurus box at SIGHT

**2** [C] an idea or a picture in your imagination: *He had a vision of a world in which there would be no wars.* ♦ *I had visions of us getting hopelessly lost.* **3** [C] a dream or similar experience: *The idea came to her in*

Resources Progress

- In definition 1, the sentence "Cats have good night vision." is \_\_\_\_\_.
  - an example of use
  - part of the definition
  - a common collocation
  - a synonym
- In definition 5, "a ~ of something" is \_\_\_\_\_.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice ▾

Vocabulary Skill: Using the dictionary ▾

◀ Previous

Next ▶

Read the dictionary excerpt for the word *vision*. Then choose the best answer for each question.

## vi·sion AWL /'vɪʒn/ noun

**1** [U] the ability to see; the area that you can see from a particular position: *to have good/perfect/poor/blurred/normal vision* ♦ *20-20 vision* (= the ability to see perfectly) ♦ *Cats have good night vision.* ♦ *The couple moved out of her field of vision.* ♦ *He glimpsed something on the edge of his vision.* ↻ see also TUNNEL VISION ↻ thesaurus box at SIGHT

**2** [C] an idea or a picture in your imagination: *He had a vision of a world in which there would be no wars.* ♦ *I had visions of us getting hopelessly lost.* **3** [C] a dream or similar experience: *The idea came to her in*



Resources

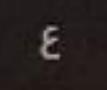
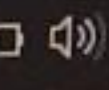
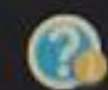
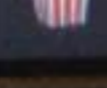
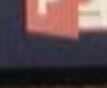
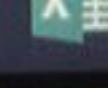
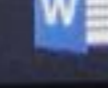
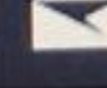
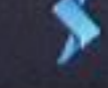
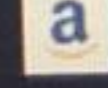


Progress

1. In definition 1, the sentence "Cats have good night vision." is \_\_\_\_.

- ✓  an example of use
- part of the definition
- a common collocation
- a synonym

2. In definition 5, "a ~ of something" is \_\_\_\_.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice Vocabulary Skill: Using the dictionary Previous Next

Read the dictionary excerpt for the word *vision*. Then choose the best answer for each question.

**vi-sion** **AWL** /'vɪʒn/ noun

**1** [U] the ability to see; the area that you can see from a particular position: *to have good/perfect/poor/blurred/normal vision* ♦ *20-20 vision* (= the ability to see perfectly) ♦ *Cats have good night vision.* ♦ *The couple moved out of her field of vision.* ♦ *He glimpsed something on the edge of his vision.* ↻ see also TUNNEL VISION ↻ thesaurus box at SIGHT

**2** [C] an idea or a picture in your imagination: *He had a vision of a world in which there would be no wars.* ♦ *I had visions of us getting hopelessly lost.* **3** [C] a dream or similar experience: *The idea came to her in*

Resources Progress

2. In definition 5, "a ~ of something" is —.
- the part of speech
  - the pronunciation
  - a common collocation
  - an example sentence
3. Which of the following is NOT in the





Practice: Unit 1 Practice

Vocabulary Skill: Using the dictionary

Previous Next

vision of a world in which there would be no wars. ♦ I had visions of us getting hopelessly lost. **3** [C] a dream or similar experience, especially of a religious kind: *The idea came to her in a vision.* **4** [U] the ability to think about or plan the future with great imagination and intelligence **SYN** FORESIGHT: *a leader of vision* **5** [C] a ~ (of sth) (literary) a person of great beauty or who shows the quality mentioned: *She was a vision in white lace.* ♦ a vision of loveliness **6** [U] the picture on a television or movie theater screen: *We apologize for the loss of vision.*

definition?

- pronunciation
- syllable divisions
- literary use
- informal use

4. What do the numbers in the definition indicate?

- syllable divisions
- multiple definitions

[Resources](#) [Progress](#)





# Q: Skills for Success 4

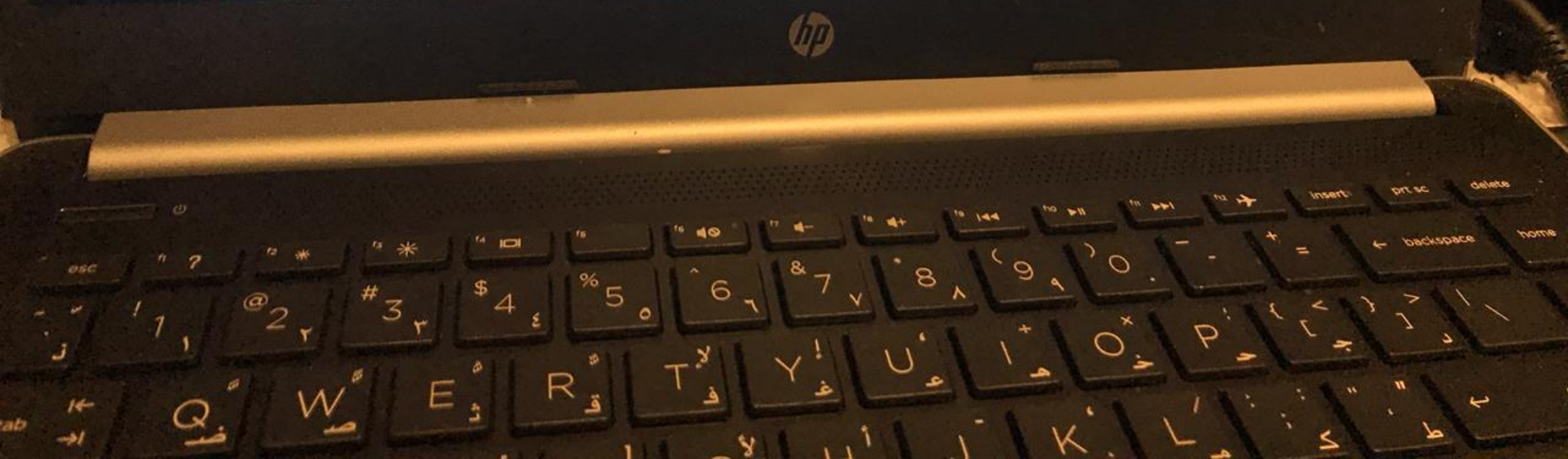
SPECIAL EDITION  
READING AND WRITING

vision of a world in which there would be no wars. ♦ I had visions of us getting hopelessly lost. **3** [C] a dream or similar experience, especially of a religious kind: *The idea came to her in a vision.* **4** [U] the ability to think about or plan the future with great imagination and intelligence **SYN** FORESIGHT: a leader of vision **5** [C] a ~ (of sth) (literary) a person of great beauty or who shows the quality mentioned: *She was a vision in white lace.* ♦ a vision of loveliness **6** [U] the picture on a television or movie theater screen: *We apologize for the loss of vision.*

5. Which definition of *vision* does this sentence use?  
*The vision I had of the character from the book was different from the character in the movie.*
- definition 1
  - definition 2
  - definition 3
  - definition 4

[Resources](#) [Progress](#)

Windows taskbar with icons for Edge, File Explorer, Mail, Word, PowerPoint, and other applications. System tray shows time 17:28 and date 20/01/2019.





# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice Vocabulary Skill: Using the dictionary Previous Next

vision of a world in which there would be no wars. ♦ I had visions of us getting hopelessly lost. **3** [C] a dream or similar experience, especially of a religious kind: *The idea came to her in a vision.* **4** [U] the ability to think about or plan the future with great imagination and intelligence **SYN** FORESIGHT: *a leader of vision* **5** [C] a ~ (of sth) (literary) a person of great beauty or who shows the quality mentioned: *She was a vision in white lace.* ♦ a vision of loveliness **6** [U] the picture on a television or movie theater screen: *We apologize for the loss of vision.*

6. Which definition of *vision* does this sentence use?  
*His speech was disorganized and showed a clear lack of vision.*
- definition 1
  - definition 2
  - definition 3
  - definition 4
7. Which definition of *vision* does this

Resources Progress

©2017 Oxford University Press

Windows taskbar with icons for search, task view, Edge, File Explorer, Amazon, OneDrive, Mail, Word, PowerPoint, Excel, Google, and a trash can. System tray on the right shows network, volume, and date/time: 17:28 20/01/2019.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice Vocabulary Skill: Using the dictionary Previous Next

vision of a world in which there would be no wars. ♦ I had visions of us getting hopelessly lost. **3** [C] a dream or similar experience, especially of a religious kind: *The idea came to her in a vision.* **4** [U] the ability to think about or plan the future with great imagination and intelligence **SYN** FORESIGHT: a leader of vision **5** [C] a ~ (of sth) (literary) a person of great beauty or who shows the quality mentioned: *She was a vision in white lace.* ♦ a vision of loveliness **6** [U] the picture on a television or movie theater screen: *We apologize for the loss of vision.*

7. Which definition of *vision* does this sentence use?  
*He has a frightening vision of the world in the future.*

- definition 1
- definition 2
- definition 5
- definition 6

8. Which definition of *vision* does this sentence use?

Resources Progress

©2017 Oxford University Press





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice

Vocabulary Skill: Using the dictionary

◀ Previous Next ▶

vision of a world in which there would be no wars. ♦ I had visions of us getting hopelessly lost. **3** [C] a dream or similar experience, especially of a religious kind: *The idea came to her in a vision.* **4** [U] the ability to think about or plan the future with great imagination and intelligence **SYN** FORESIGHT: *a leader of vision* **5** [C] a ~ (of sth) (literary) a person of great beauty or who shows the quality mentioned: *She was a vision in white lace.* ♦ a vision of loveliness **6** [U] the picture on a television or movie theater screen: *We apologize for the loss of vision.*

- definition 6
- 8. Which definition of *vision* does this sentence use?  
*I got my vision checked last week and found out that I need new glasses.*
- definition 1
- definition 2
- definition 3
- definition 4

Resources Progress

©2017 Oxford University Press





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice

Writing Skill: Organizing and developing an e...

◀ Previous

Next ▶

### Introduction

thesis

hook

background information



Resources



Progress

### Body paragraphs

topic sentence

supporting information

transition words for coherence

### Conclusion

restatement of thesis

summary of main points

look beyond essay to further ideas





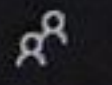
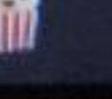
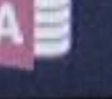
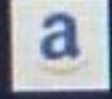
# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

[Practice: Unit 1 Practice](#)[Grammar Practice: Restrictive relative clauses](#)[◀ Previous](#)[Next ▶](#)

Choose the correct clauses to complete the paragraph.

Hero Reports is a website [that looks on the bright side of life](#). It asks people [who have seen a good deed](#) to report it on the website. The website has many stories about people [that have helped total strangers](#). For example, one elderly woman in New York was trying to get home with the groceries [she had bought](#). A boy [that she didn't know](#) offered to help her carry them to her home. She was surprised, but she accepted the offer [that he had made](#). She was [Resources](#) [Progress](#) : the money [that she tried to give him](#) when they arrived at her home.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 1 Practice Grammar Practice: Restrictive relative clauses Previous Next

carry them to her home. She was surprised, but she accepted the offer **that he had made**. She was surprised again when he wouldn't take the money **that she tried to give him** when they arrived at her home. Hero Reports reminds us that anyone **who does the right thing** can be a hero.

Resources Progress





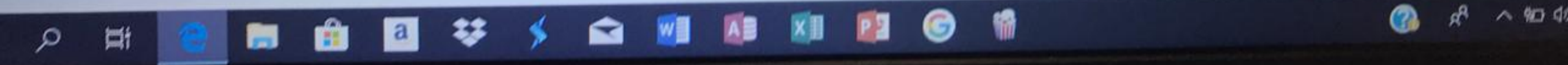
# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice ▼ Grammar Expansion: Restrictive and nonres... ▼ ◀ Previous Next ▶

I have a friend who lives in London.	Carmen Salva, who was a teacher, noticed a lot of trash.
He read a book that changed his life.	Yohannes became a children's librarian, which was a job he enjoyed.
She went to a store that sold art supplies.	He wrote <i>Silly Mamma</i> , which was the first Amharic-English children's book.
The car I bought in college lasted a long time.	I went to the 2010 World Cup, which was in South Africa.

Resources Progress





Practice: Unit 1 Practice ▼

Unit Video: Virtual Map of Natural Wonders ▼

◀ Previous

Next ▶

watch the video. choose the correct answers.



Resources



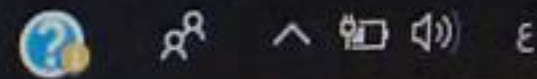
Progress

1. The narrator compares the height of a giant redwood tree to \_\_\_\_.

- the length of a football field
- the depth of the Grand Canyon
- the age of the ancient trees

2. A blue strike was put on some of the redwood trees to indicate that the trees \_\_\_\_.

- would be chopped down





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 1 Practice ▼

Unit Video: Virtual Map of Natural Wonders ▼

◀ Previous

Next ▶



3. The Google backpack trekker is carrying equipment to \_\_\_\_.

- take high-definition photographs
- survive in remote places
- saw down dead trees

4. The backpack weighs \_\_\_\_.

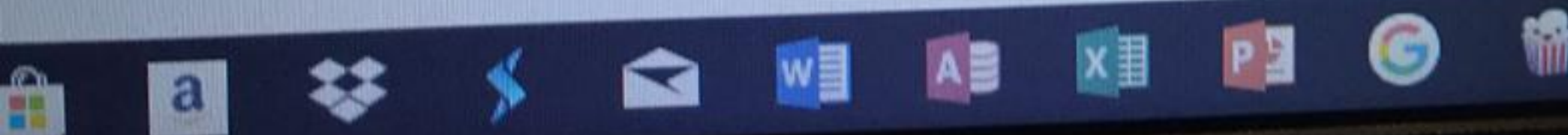
- 45 lbs.
- 15 lbs.
- 18 lbs.



Resources



Progress





Practice: Unit 1 Practice ▼

Unit Video: Virtual Map of Natural Wonders ▼

◀ Previous

Next ▶





5. Google also uses the equipment to \_\_\_\_.

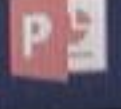
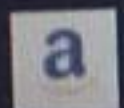
- ✓  take pictures under water
- climb up tall trees
- draw blue strikes on trees

6. The objective of the program is to inspire people to \_\_\_\_.

- use more digital technology
- ✓  protect the environment
- visit remote places

 Resources

 Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

[Practice: Unit 2 Practice](#)[Vocabulary 1 Practice](#)[◀ Previous](#)[Next ▶](#)

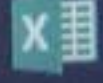
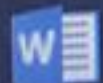
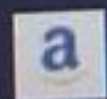
Complete the sentences with the correct words from the word bank. You do not need to use all the words.

priority   concept   liberate   urban   pedestrian   sophisticated   focused   alluded to  
distinguish   individuals   evolved   promoted

3. They evolved on getting the work done so they could meet their deadline.

4. The marketing firm is studying how concept will react to the new product.

5. The volunteer day has priority from a simple neighborhood cleanup to a week full of community activities.

[Resources](#)[Progress](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice ▼

Vocabulary 1 Practice ▼

◀ Previous

Next ▶

distinguish individuals evolved promoted

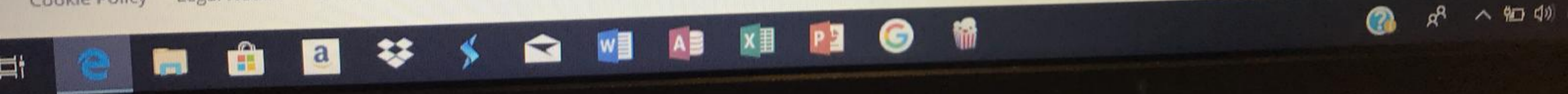
1. I much prefer living in an urban area because there's always more to do in a city.
2. The author wanted to distinguish his work from that of other writers, so he developed a unique style of writing.
3. They focused on getting the work done so they could meet their deadline.
4. The marketing firm is studying how individuals will react to the new product.
5. The volunteer day has evolved from a simple neighborhood cleanup to a week full of community



Resources



Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice

Vocabulary 1 Practice

◀ Previous

Next ▶

- The marketing firm is studying how individuals will react to the new product.
- The volunteer day has evolved from a simple neighborhood cleanup to a week full of community activities.
- Education should liberate us and give us opportunities to explore new ideas.
- She alluded to the fact that she had a good reason for leaving, but she never told us why.
- Her first priority as manager was to improve relations between the employees.

Submit

Try again

See answers

Score: 1/11



Resources



Progress







# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

I'm an impulse buyer, but it's not my fault! I have come to realize that marketers know my weaknesses and take advantage of them. They use psychology and spend lots of time and money to figure out strategies to get each individual shopper, like me, to buy things they had no intention of purchasing. (I've used my breadmaker once!) The stores I shop in know where to put items, how to display them, and how to get me to want them.

I know I'm not alone. According to a study conducted by Leo J. Shapiro and Associates, almost one-third of all

Resources Progress every week. A poll of

impulsive purchase every week:

- one-third
- three-fourths
- one-quarter

2. According to *Shop Smart* magazine, what percentage of women have made an impulse buy in the last year?

- 39 percent
- 60 percent





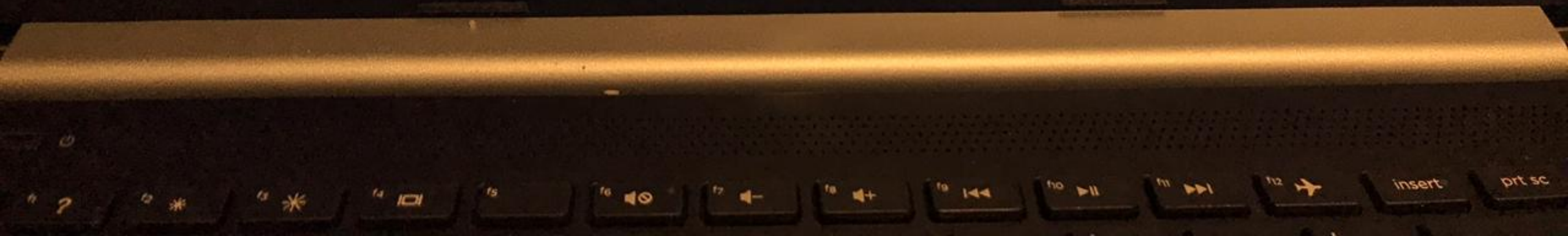
# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

I'm an impulse buyer, but it's not my fault! I have come to realize that marketers know my weaknesses and take advantage of them. They use psychology and spend lots of time and money to figure out strategies to get each individual shopper, like me, to buy things they had no intention of purchasing. (I've used my breadmaker once!) The stores I shop in know where to put items, how to display them, and how to get me to want them.

I know I'm not alone. According to a study conducted by Leo J. Shapiro and Associates, almost one-third of all Resources Progress every week. A poll of

- they using?
- product placement
  - price
  - attractiveness
4. Why do stores make some items shiny, noisy, or soft?
- They can sell things with these features at a higher price.
  - They want customers to pick them up.





Practice: Unit 2 Practice ▼



Reading Comprehension: Think Before You... ▼


◀ Previous

Next ▶

I'm an impulse buyer, but it's not my fault! I have come to realize that marketers know my weaknesses and take advantage of them. They use psychology and spend lots of time and money to figure out strategies to get each individual shopper, like me, to buy things they had no intention of purchasing. (I've used my breadmaker once!) The stores I shop in know where to put items, how to display them, and how to get me to want them.

I know I'm not alone. According to a study conducted by Leo J. Shapiro and Associates, almost one-third of all

 Resources <sup>n</sup>  Progress every week. A poll of

 SOME CHOICE CLIPS

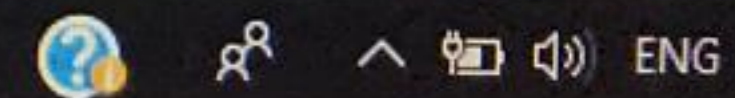
✓  a scarf

6. According to the text, what is one way customers can stop making impulsive purchases?

They can only take a certain amount of money to the store.

They can get counseling about impulsive buying.

✓  They can distinguish the things they need from the things they





# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice

Reading Comprehension: Think Before You...

◀ Previous

Next ▶

shopper, like me, to buy things they had no intention of purchasing. (I've used my breadmaker once!) The stores I shop in know where to put items, how to display them, and how to get me to want them.

I know I'm not alone. According to a study conducted by Leo J. Shapiro and Associates, almost one-third of all consumers make an impulse purchase every week. A poll of adult women, conducted for *Shop Smart* magazine (published by *Consumer Reports*), said that 60 percent of the women surveyed confess they've "bought something on a whim" in

Resources Progress *I've made an impulse*

- ✓  a budget and a list
  - articles and studies from consumer magazines
  - family meetings and a scheduled time to shop
8. What is one item the writer bought that she doesn't use often?
- granola
  - ✓  a breadmaker





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

[Home](#) [Help](#)

Practice: Unit 2 Practice ▼

Reading Skill: Highlighting and annotating ▼

◀ Previous

Next ▶

Choose the correct phrases to complete the sentences. Click **READ** to see the blog entry again.

**READ**

1. The purpose of highlighting and annotating is to **identify important information in** ▼ the text.
2. When highlighting, the first thing you should do is **decide the purpose of the highlighting** ▼ .
3. Use different color highlighter pens, markers, or graphics, such as underlining and circling, to highlight **different types of information** ▼ in the text.
4. Before annotating a text, the first thing you should do is **read a whole paragraph** ▼ .

[Resources](#)[Progress](#)



# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice Reading Skill: Highlighting and annotating Previous Next

BEFORE HIGHLIGHTING A TEXT, THE FIRST THING YOU SHOULD DO IS  .

5. Annotating helps you  .

6. In the first paragraph of the blog entry, if you want to recall the main idea, you should highlight  .

7. In the blog entry, if you want to recall the examples of impulse buys, you should write down  .

Resources Progress Submit Try See





select ☆ then ☆, and drag to the Favourites bar folder

# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice

Reading Skill: Highlighting and annotating

◀ Previous Next ▶

6. In the first paragraph of the blog entry, if you want to recall the main idea, you should highlight

sentence (C)

7. In the blog entry, if you want to recall the examples of impulse buys, you should write down

breadmaker and scarf

8. In the last paragraph of the blog entry, a good annotation to summarize the purpose of the blog is

think before you buy

Submit Try Cap

Resources Progress

©2017 Oxford Unive





Practice: Unit 2 Practice ▼

Vocabulary 2 Practice ▼

◀ Previous

Next ▶

1. In my **mind**, I began to develop a plan to solve the problem.

mentally

2. There are three **possible** buyers interested in the car he is selling.

potential

3. Unfortunately, we lost money on that **venture**.

investment

4. We want to **eliminate** any distractions so that people can concentrate.

remove

5. Products a store is promoting **are likely** to be in the front of the store.

tend

6. It's a good idea, but the **downside** is that it will cost more.

negative

7. I can **picture** myself driving that sporty red car.

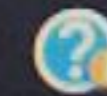
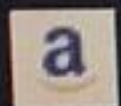
visualize



Resources



Progress



ENG

18:07

20/01/2019





Practice: Unit 2 Practice ▼

Vocabulary Skill: Collocations with nouns ▼

◀ Previous

Next ▶

**Emily:** Whenever I walk into this store, I spend money.

**Allie:** I know what you mean. This place always has the best things for my apartment. Something always grabs my attention.

**Emily:** Even though I make a shopping list and say I will stick to it, I always buy something on a whim. I just can't resist the urge.

**Allie:** It would help if they didn't have the same items throughout the store. If I see something I want more than once, I can't ignore it. I know they do that on purpose.



Resources



Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice ▼ Vocabulary Skill: Collocations with nouns ▼ ◀ Previous Next ▶

a whim . I just can't resist the urge.

**Allie:** It would help if they didn't have the same items throughout the store. If I see something I want more than once, I can't ignore it. I know they do that on purpose .

**Emily:** The store certainly knows how to catch the eye of an impulse buyer . Oh look at that!

It's so cute. I must have it.

Submit Try again See answers Score: 0/8

Resources Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice Vocabulary Skill: Collocations with nouns Previous Next

once. I can't ignore it. I know they do that on purpose.  
**Emily:** The store certainly knows how to catch the eye of an impulse buyer. Oh look at that!  
It's so cute. I must have it.  
**Allie:** So much for sticking to a budget.

Submit Try again See answers Score: 0/8

Resources Progress





Practice: Unit 2 Practice ▼

Grammar Practice: Definite and indefinite ar... ▼

◀ Previous Next

Look at the words in bold in each sentence. Then choose the reason why a definite article, indefinite article, or no article is used.

1. I found an interesting little store downtown. **The gifts** there are great.

The noun is mentioned for the first time.

✓  The noun relates directly to something that was introduced.

2. The store knows where to put **items** to get me to want them.

✓  The noun is not specifically identified.

The noun is specifically identified.

 Resources  Progress **plays** to showcase the items that they hope I will buy.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice ▼

Grammar Practice: Definite and indefinite ar... ▼

◀ Previous

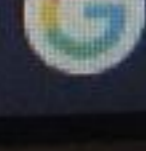
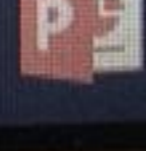
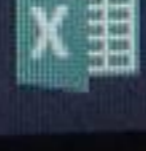
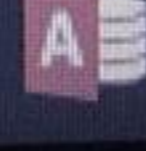
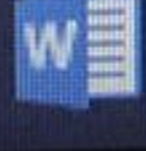
3. The store creates sophisticated **displays** to showcase the items that they hope I will buy.

- ✓  The noun is unknown to the reader or writer.
- Both the reader and writer know the noun because they share information about it.

4. Clothes are often on display here. **The clothes** are always colorful and appealing.

- The noun is mentioned for the first time.
- ✓  The noun was already introduced.

5. **People** on the street are always stopping in to look at the displays.

[Resources](#)[Progress](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice ▼

Grammar Practice: Definite and indefinite ar... ▼

◀ Previous

Next ▶

5. **People** on the street are always stopping in to look at the displays.

The noun refers to a specific person.

✓  The noun refers to any person, not a specific person.

6. An ad on **the Internet** first attracted my attention to the scarves.

✓  The noun is unique so the reader will know what is being referred to.

The noun relates directly to something that was introduced.

Submit

Try again

See answers

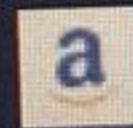
Score: 6/8



Resources



Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 2 Practice ▼

Grammar Practice: Definite and indefinite ar... ▼

◀ Previous

7. I'm **an impulse buyer**.

- ✓  The noun is mentioned for the first time.
- The noun was already introduced.

8. I love to shop at a candy store called Peppermint Patty's. I especially like **the chocolate** there.

- ✓  The noun relates directly to something that was introduced.
- The noun is unique so the reader will know what is being referred to.

Submit

Try again

See answers

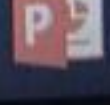
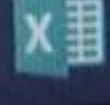
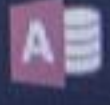
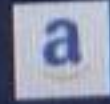
Score:



Resources



Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 2 Practice ▼ Grammar Expansion: Articles with generic n... ◀ Previous Next ▶

I ate **the apple** on the counter.

Did you find **a book** on your desk? I left it there.

Maria has **an appointment**.

Can we have some of **the cake** from your celebration?

I put **the laptop** in the other room.

**The sofa** is in the living room.



**The kangaroo** can jump far.

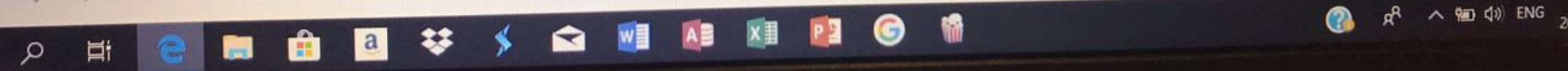
**Nuts** are actually quite healthy.

I don't like expensive **stores**.

**Scarves** are often beautiful, but expensive.

A **receipt** is your proof that you bought something.

 Resources  Progress





Practice: Unit 3 Practice Vocabulary 1 Practice

◀ Previous Next ▶

1. choose

select

2. in agreement with

consistent with

3. length of time

period

4. help someone or something develop and succeed

nurture

5. correctly

accurately

6. possibly

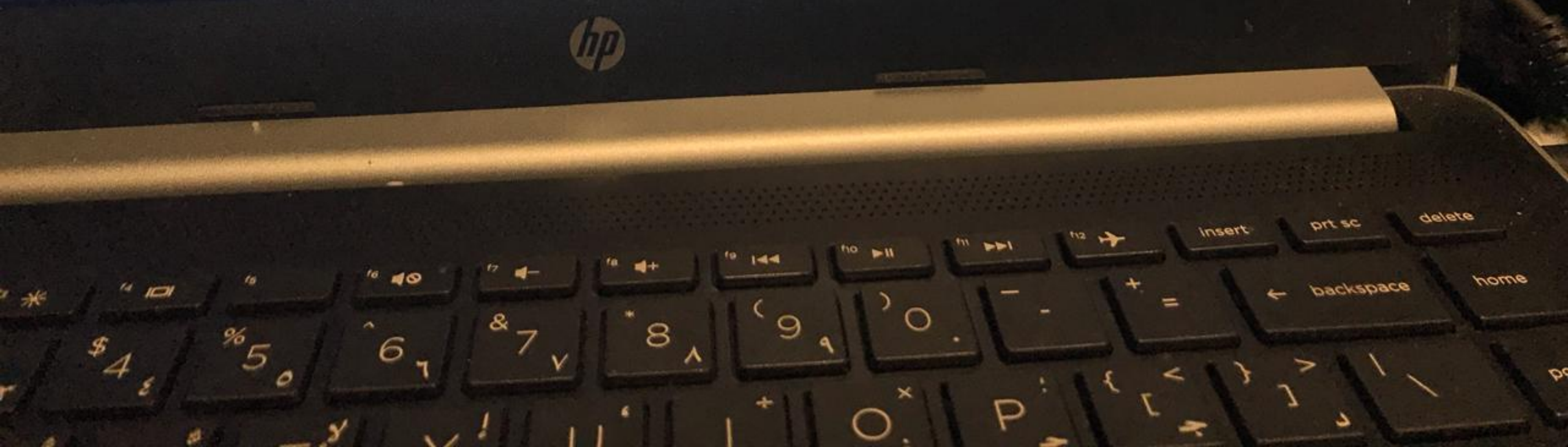
theoretically

7. not part of the usual schoolwork

extracurricular

Resources Progress

Windows taskbar with icons for Store, Amazon, OneDrive, Edge, Mail, Word, PowerPoint, Excel, Google, and a folder icon. System tray shows help, network, volume, and date/time: 18:20 20/01/2019.





then ☆, and drag to the Favourites Bar folder. Or import from another browser. Import favourites

LEEN ERAH... 2019

# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice Vocabulary 1 Practice

◀ Previous Next ▶

- 3. length of time
- 4. help someone or something develop and succeed
- 5. correctly
- 6. possibly
- 7. not part of the usual schoolwork
- 8. a person you work with

- period
- nurture
- accurately
- theoretically
- extracurricular
- colleague

Resources Progress

©2017 Oxford University Press

Taskbar icons: Edge, File Explorer, Microsoft Store, Amazon, OneDrive, Mail, Word, PowerPoint, Google, and a gift icon.



Keyboard keys: f10, f11, f12, insert, prt sc, and arrow keys.



Practice: Unit 3 Practice ▼

Reading Comprehension: Siblings and Social... ▼

◀ Previous

Next ▶

Read the magazine article. Then read the statements. Select *True* or *False*.

### Siblings and Social Skills

The two men sit at the table, drinking coffee and talking over the news of the day. They laugh, tell stories, and simply enjoy each other's company. When Ray has a problem, Ed is the person he asks for advice. When Ed needs help, he turns to Ray. They have been best friends for over eighty years, and they are brothers.

Researchers have long noted the special relationship



Resources



Progress

nts, siblings usually

1. Ray and Ed get along very well.

✓  True

False

2. Brothers and sisters have very little effect on one another's personal identity.

True

✓  False





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice ▼

Reading Comprehension: Siblings and Social... ▼

◀ Previous

Next ▶

Read the magazine article. Then read the statements. Select *True* or *False*.

### Siblings and Social Skills

The two men sit at the table, drinking coffee and talking over the news of the day. They laugh, tell stories, and simply enjoy each other's company. When Ray has a problem, Ed is the person he asks for advice. When Ed needs help, he turns to Ray. They have been best friends for over eighty years, and they are brothers.

Researchers have long noted the special relationship



Resources



Progress

nts, siblings usually

True

✓  False

4. Competition between siblings usually has a negative effect on their social skills.

True

✓  False

People with siblings are often more





Practice: Unit 3 Practice ▼

Reading Comprehension: Siblings and Social... ▼

◀ Previous

Next ▶

between siblings. Besides sharing parents, siblings usually share experiences, environments, and memories. Siblings are often one another's first playmates, competitors, and closest confidants. And as in the case of Ed and Ray, they may remain lifelong friends from early family life through going to school, starting careers, getting married, raising children, and enjoying retirement.

While parents have great influence on children growing up, so do siblings. Older children often teach their younger

helpful than people without siblings.

✓  True

False

6. The study by Laura Padilla-Walker showed that children learn more social skills from their siblings than from their parents.

True

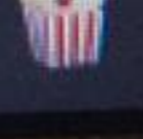
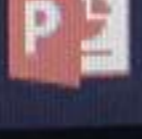
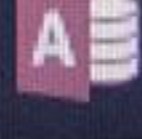
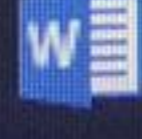
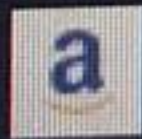
✓  False



Resources



Progress





brothers.

Researchers have long noted the special relationship between siblings. Besides sharing parents, siblings usually share experiences, environments, and memories. Siblings are often one another's first playmates, competitors, and closest friends. And as in the case of Ed and Ray, they may remain friends from early family life through going to school, starting careers, getting married, raising children, and reaching retirement.

on children growing up,

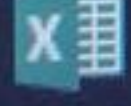
quite young should encourage their children to form relationships with other young children.

✓  True

False


8. As children get older, whether or not they have siblings becomes less important to their social skill development.

✓  True





...they have been... for over eighty years...  
e brothers.  
Researchers have long noted the special relationship  
n siblings. Besides sharing parents, siblings usually  
periences, environments, and memories. Siblings are  
ne another's first playmates, competitors, and closest  
nts. And as in the case of Ed and Ray, they may remain  
friends from early family life through going to school,  
careers, getting married, raising children, and  
g retirement.

Resources  Progress on children growing up,

9. The study by Professor Downey and Professor Bobbitt-Zeher showed that social skills learned from siblings are stronger than the ones learned in clubs and sports.

True

✓  False

10. Having siblings can help parents with their own children.

✓  True





Read the story. Then choose the best answer for each question.

### The Sound of Ice Cream

The sound of an ice cream truck takes me back to that day in June, so many years ago, when I walked with three of my cousins and two of my siblings down the dirt road from our grandparents' farm. We went to the little school, near the community center, where my mom and her brothers used to attend elementary school. There was still some playground equipment near the school, so we went there to play while the grown-ups talked about the weather.

- ✓  They needed something to do.
- They had finished their work on the farm.
- 2. Why did the grown-ups talk about wheat and the weather?
  - They didn't want to talk about anything personal.
  - ✓  They are important topics for farmers.





cousins and two of my siblings down the dirt road from our grandparents' farm. We went to the little school, near the meeting hall, where my mom and her brothers used to attend elementary school. There was still some playground equipment near the school, so we went there to play while the grown-ups talked about wheat and the weather.

The school was half a mile away from the farm. Both were over ten miles from the nearest town, which only had about 200 people in it. My grandparents' neighbors around the farm were mostly their age, so we rarely saw any other children

...none and hadn't found a note.

- He was probably sick and didn't like ice cream.
- ✓  He was probably lost and hadn't made a sale.

4. What can you infer from the following excerpt?  
*There was still some playground equipment near the school...*

- ✓  The school had been closed for a long time.





Practice: Unit 3 Practice ▼

Reading Skill: Making Inferences ▼

◀ Previous Next ▶

eting hall, where my mom and her brothers used to attend  
mentary school. There was still some playground  
ipment near the school, so we went there to play while the  
wn-ups talked about wheat and the weather.  
The school was half a mile away from the farm. Both were  
r ten miles from the nearest town, which only had about  
people in it. My grandparents' neighbors around the farm  
e mostly their age, so we rarely saw any other children  
n we visited them. We never imagined that we would see  
ce cream truck anywhere in the area, but we did.

- to Petersburg
  - to the grandparents' farm
  - ✓  back to a bigger town
6. Why was the author surprised to see the ice cream truck?
- She had never seen an ice cream truck before.
  - ✓  The area was mostly unpopulated, so there wouldn't be many customers.

Resources help Progress







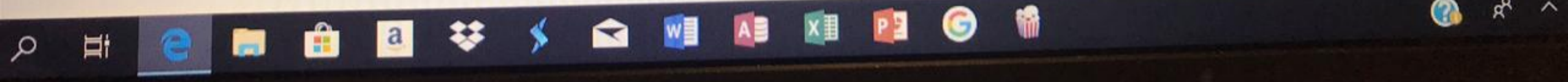
# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice ▾ Vocabulary 2 Practice ▾ ◀ Previous Next ▶

Nouns	Verbs and verb phrases	Adjectives
hesitation	encountered	tragic
intervention	pitch in	petrified
interaction	attributed	wounded

Resources Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 3 Practice

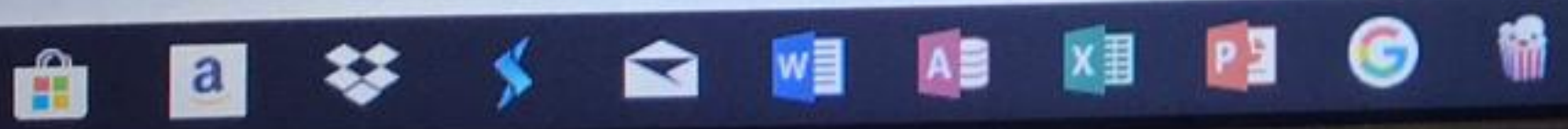
Vocabulary Skill: Prefixes and suffixes

◀ Previous Next ▶

Match each phrase with the prefix or suffix it describes. You do not need to use all the phrases.

1. re	prefix meaning "again"
2. ance	suffix that forms a noun
3. in	prefix meaning "not"
4. co	prefix meaning "together"
5. ant	suffix that forms an adjective
6. ate	suffix that forms a verb

Resources Progress





# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice Vocabulary Skill: Prefixes and suffixes ◀ Previous Next ▶

3. in	prefix meaning "not"
4. co	prefix meaning "together"
5. ant	suffix that forms an adjective
6. ate	suffix that forms a verb
7. inter	prefix meaning "go between"
8. mis	prefix meaning "incorrectly"

Resources Progress prefix meaning "more"







# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice Grammar Practice: Past perfect Previous Next

- same time
- ✓  I was a good reader.
- 2. It all started one day when I was walking from the library to my classroom.
  - I was walking from the library to my classroom.
  - ✓  same time
  - It all started one day.
- 3. I quickly caught up with Mrs. Mack, my teacher, who had left the library a few minutes before I did.

 Resources  Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING



Practice: Unit 3 Practice Grammar Practice: Past perfect Previous Next

3. I quickly caught up with Mrs. Mack, my teacher, who had left the library a few minutes before I did.

- same time
- Mrs. Mack left the library.
- I caught up with Mrs. Mack.

4. We walked together for a few steps before she asked me about my library book.

- Mrs. Mack asked me about the book.
- same time
- We walked together.

 Resources  Progress

Taskbar with icons for search, task view, Edge, File Explorer, Store, OneDrive, Mail, Word, PowerPoint, Excel, Outlook, Chrome, and a help icon.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice ▼

Grammar Practice: Past perfect ▼

◀ Previous

Next ▶

5. I checked out a novel that I had found in the mystery section.

✓  I found the book.

same time

I checked out a novel.


6. When she had looked through the book briefly, she handed it back to me.

She handed the book to me.

✓  She looked through the book.

same time

 Resources

 Progress





# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice ▼

Grammar Practice: Past perfect ▼

◀ Previous Next

- She asked me a question.
  - ✓  We walked a few steps.
8. Until she mentioned him, I hadn't even heard of Genghis Khan.
- same time
  - She mentioned him.
  - ✓  I didn't know about Genghis Khan.

Submit

Try again

See answers

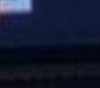
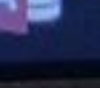
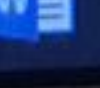
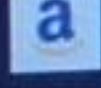
Score: 1/8



Resources



Progress





Practice: Unit 3 Practice ▼

Grammar Expansion: Past perfect continuous ▼

◀ Previous

Next ▶

Click **READ** to read about the past perfect continuous. Then complete the sentences with the past perfect continuous form of the verb in parentheses. Use *had* in affirmative sentences. Use *hadn't* in negative sentences.

**READ**

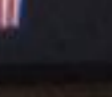
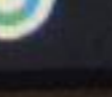
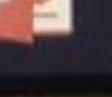
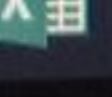
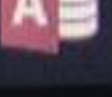
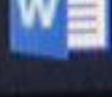
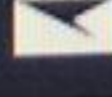
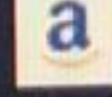
1. I had been waiting (wait) for two hours when the nurse finally called my name.
2. It had been raining (rain) for three days by the time the sun came out.
3. My parents had been living (live) in an apartment before I was born.
4. By the time Maria started school, she had been playing (play) the violin for two years.
5. Mike had been reading (read) the newspaper when I arrived.



Resources



Progress





**Q: Skills for Success 4**  
SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice ▼

Grammar Expansion: Past perfect continuous ▼

◀ Previous

Next ▶

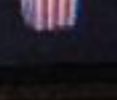
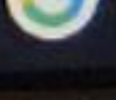
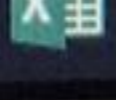
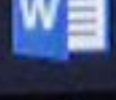
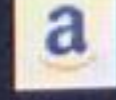
4. By the time Maria started school, she had been playing (play) the violin for two years.
5. Mike had been reading (read) the newspaper when I arrived.
6. Victor was very tired because he had been studying (study) all night.
7. Berta knew how to share with her classmates because she had been sharing (share) toys with her sister for years.
8. We hadn't been practicing (not, practice) enough, so we lost the game.
9. I heard you had been looking (look) for a job for a while before you found one.



Resources



Progress





# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 3 Practice ▼

Grammar Expansion: Past perfect continuous ▼

◀ Previous

Next ▶

7. Berta knew how to share with her classmates because she had been sharing (share) toys with her sister for years.
8. We hadn't been practicing (not, practice) enough, so we lost the game.
9. I heard you had been looking (look) for a job for a while before you found one.
10. When Yuri knocked on the door, Jane had been eating (eat) her dinner.

Submit

Try again

See answers

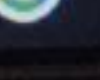
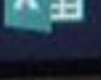
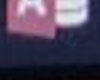
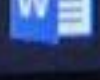
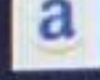
Score: 0/10



Resources



Progress





Q: Skills for Success 4  
SPECIAL EDITION  
READING AND WRITING

Home Help

Practice: Unit 4 Practice

Reading Comprehension: Handmade Paper

◀ Previous

Next ▶

our printers, and most of us don't ever think much about it. It's pretty uniform stuff, sometimes a little heavier or lighter, sometimes a brighter white or a distinctive color, but in general, it is smooth, unblemished and perfectly cut, and we don't even notice it.

People have been writing on paper for thousands of years. You might be thinking of ancient Egypt, where people wrote on papyrus, but papyrus was actually a little different from modern paper. To make papyrus, the Egyptians cut thin layers from the stem of the papyrus plant, laid them together in a

we don't usually pay attention to paper

✓  paper comes in different styles

paper is in our books

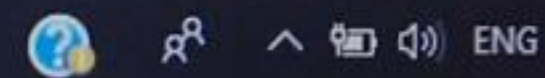
2. The ancient Egyptians made papyrus

✓  by pounding together thin layers of a plant

by mixing the fibers of the papyrus plant

Resources

Progress





Practice: Unit 4 Practice ▼

Reading Comprehension: Handmade Paper ▼

◀ Previous

Next ▶

our printers, and most of us don't ever think much about it. It's pretty uniform stuff, sometimes a little heavier or lighter, sometimes a brighter white or a distinctive color, but in general, it is smooth, unblemished and perfectly cut, and we don't even notice it.

People have been writing on paper for thousands of years. You might be thinking of ancient Egypt, where people wrote on papyrus, but papyrus was actually a little different from modern paper. To make papyrus, the Egyptians cut thin layers from the stem of the papyrus plant, laid them together in a

making was developed in \_\_\_\_.

Central America

✓  China



the Pacific Islands

4. Most mass-produced paper is made from \_\_\_\_.

recycled cotton

✓  softwood fiber

the mulberry tree

Resources  Progress  left them to dry to







Practice: Unit 4 Practice ▼

Reading Comprehension: Handmade Paper ▼

◀ Previous

Next ▶

our printers, and most of us don't ever think much about it. It's pretty uniform stuff, sometimes a little heavier or lighter, sometimes a brighter white or a distinctive color, but in general, it is smooth, unblemished and perfectly cut, and we don't even notice it.

People have been writing on paper for thousands of years. You might be thinking of ancient Egypt, where people wrote on papyrus, but papyrus was actually a little different from modern paper. To make papyrus, the Egyptians cut thin layers from the stem of the papyrus plant, laid them together in a

Resources Progress

- cheaper and more ecological
  - ✓  smoother and brighter
  - faster and more attractive
6. Grain direction is important because it affects\_\_\_\_\_.
- ✓  how the paper folds and lies flat
  - paper color and texture
  - irregularities in the paper





Practice: Unit 4 Practice ▼

Reading Comprehension: Handmade Paper ▼

◀ Previous

Next ▶

People have been writing on paper for thousands of years. You might be thinking of ancient Egypt, where people wrote on papyrus, but papyrus was actually a little different from modern paper. To make papyrus, the Egyptians cut thin layers from the stem of the papyrus plant, laid them together in a sort of mat, pounded them flat and then left them to dry to form a surface that was excellent for writing on. The people of ancient Central America and the Pacific Islands later developed similar methods of creating a writing surface, but none of these examples used the process we use today.



Resources



Progress

7. Handmade paper \_\_\_\_.



may have many different textures and colors

has lumps and irregularities

isn't as smooth as machine-made paper

8. Many traditional handmade processes \_\_\_\_.



used acids to prepare the fiber





# Q Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 4 Practice ▼

Reading Skill: Understanding compare and c... ▼

◀ Previous

Next ▶

### Similarities

fibers softened and mixed

fibers pressed and dried

sometimes use cotton

general process

### Differences

price

grain direction

commonly used materials

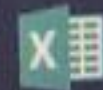
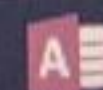
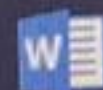
time required



Resources



Progress





Practice: Unit 4 Practice ▼

Vocabulary Skill: Using the dictionary to disti... ▼

◀ Previous

Next ▶

1. Green beans are a nice **complement** to the meat dish.

a thing that goes together well with something else

2. Your scarf **complements** your suit.

to go together with well

3. My brother wants to make shoes. That is a **craft** that requires years of study.

a job or activity which requires skills with your hands

4. Their **craft** was not strong enough to survive the open sea.

a boat, airplane, or spaceship

5. She **exhibited** signs of exhaustion.

to show

6. There was

an object or collection that is shown in a museum or other public space



Resources



Progress





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 4 Practice ▼

Writing Skill: Writing a compare and contrast... ▼

◀ Previous

Next ▶



**Compare and contrast essays can use a point by point organization or a similarities and differences organization. Choose the type of organization that is best for each situation.**

1. You want to balance your essay evenly between two subjects.

- ✓  point by point
- similarities and differences

2. You have several key ideas to compare and contrast.

- ✓  point by point
- similarities and differences

 Resources  Progress better than the other.





# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

[Practice: Unit 4 Practice](#) ▼[Writing Skill: Writing a compare and contrast...](#) ▼[◀ Previous](#)[Next ▶](#)

3. You want to say why one subject is better than the other.

point by point

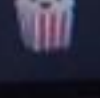
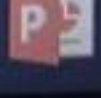
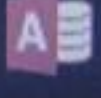
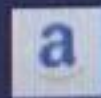
✓  similarities and differences

4. In each of your body paragraphs, you want to write about both subjects.

✓  point by point

similarities and differences

5. In your last body paragraph, you want to discuss the most important similarities and differences.

[Resources](#)[Progress](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 4 Practice ▼

Writing Skill: Writing a compare and contrast... ▼

◀ Previous

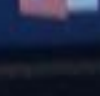
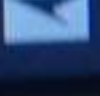
Next ▶

✓  point by point similarities and differences

5. In your last body paragraph, you want to discuss the most important similarities and differences.

 point by point✓  similarities and differences

6. You want to write about all of the similarities in one paragraph.

 point by point✓  similarities and differences[Resources](#)[Progress](#)



# Q: Skills for Success 4

SPECIAL EDITION  
READING AND WRITING

Practice: Unit 4 Practice

Grammar Practice: Subordinators and transi...

◀ Previous Next ▶

**Choose the correct words or phrases to complete the paragraph.**

My brother and I both have a craft that we love. They are not the same craft; **however**, they are complementary. I am a calligrapher, **whereas** he is a paper-maker. I began doing calligraphy in secondary school. **Similarly**, my brother discovered paper-making in his teens. I have taken a number of calligraphy classes. My brother, **on the other hand**, never studied paper-making in a formal setting. He taught himself the craft by researching information and talking to experts. **Although** he didn't have any formal training, his **Progress** he has a good business selling it. **In contrast**, I have made very little

Resources Progress

