Computer skills quiz

Session 4

This quiz from 100 questions , this file includes all questions , I have checked all answers

*كل الإجابات تم التأكد منها

هذا الملف اجتهاد شخصي من طالب

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Menu ∨

A software specially designed to Control and Manage hardware devices is called_____

A   System Software

B   Application Software

C   Malware

SUBMIT ANSWER

It is usually a collection of programs that handle technical details of computer operations.

A   Malware

B   System Software

C   Application Software

SUBMIT ANSWER

Menu ˅

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It mainly works in the background and requires little or no user interference.

A System Software

B Application Software

C Malware

SUBMIT ANSWER

Menu ˅

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_____entirely controls and manages a computer system, a Tablet, or a Smartphone.

A Application Software

B Operating System

C Malware

SUBMIT ANSWER

Menu ∨

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An example of System Software is a Device Driver software

T True

F False

SUBMIT ANSWER

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All computers, tablets and smartphones need an Operating System to function properly.

T True

F False

SUBMIT ANSWER

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Menu ⌄

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Device Driver software controls the operations of a particular device, such as Printer Driver software.

(T) True

(F) False

SUBMIT ANSWER

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Menu ⌄

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Which function of the operating system coordinates all the resources (or devices) of a computer system such as; Memory, Processor, Storage devices, Monitors, Printers, etc.

(A) Run Applications

(B) Providing User Interface

(C) Manage Resources

SUBMIT ANSWER

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The way you interact with computers is termed as the User Interface.

T   True

F   False

SUBMIT ANSWER

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_____involves the use of a pointing device to point and select from the on screen graphical elements such as icons, buttons menus, dialog boxes, windows, etc.

A   Command Line Interface (CLI)

B   Graphical User Interface (GUI)

SUBMIT ANSWER

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Many older operating systems use a character based interface called _____, which involves typing written commands to computers.

(A) Command Line Interface (CLI)

(B) Graphical User Interface (GUI

SUBMIT ANSWER

12 of 100

The Operating System loads and runs applications (or apps), such as Microsoft Edge or MS Word.

(T) True

(F) False

SUBMIT ANSWER

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Most Operating systems support multitasking, which allows to run multiple apps simultaneously and switching between them.

T True

F False

SUBMIT ANSWER

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_____is the latest release from Microsoft, which has a modern user interface and supports the tablet computing as well.

A Windows 8

B Windows 7

C Windows 10

SUBMIT ANSWER

Menu ⌄

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The specialty of _____ is that it's an Open Source OS, which means it is freely distributable

(A) Unix

(B) Linux

(C) Windows

(D) Andriod

SUBMIT ANSWER

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To interact with Windows 10, you need to first pass through a security gate – the Sign-In screen or Welcome Screen.

(T) True

(F) False

SUBMIT ANSWER

Menu ∨

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To interact with Windows 10, You need to have a user account, which can be a local account that exists only on your computer or an online Microsoft account.

(T) True

(F) False

SUBMIT ANSWER

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The new Start Menu of Windows 10 has a tile based Start screen along with the classic features of Start Menu.

(T) True

(F) False

SUBMIT ANSWER

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6:10 PM
10/21/2017

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_____allows you to use pen input in different apps or annotate on snapshot of your current screen.

A Windows Ink

B Start Menu

C Virtual Desktop

SUBMIT ANSWER

20 of 100

_____Enables you to create free hand drawings with pen tools and save it as an image file.

A Screen Sketch

B Sticky Notes:

C Sketchpad

SUBMIT ANSWER

_____allows you to create brief sticky notes by using pen tools such as adding a schedule reminder.

A Screen Sketch

B Sticky Notes:

C Sketchpad

SUBMIT ANSWER

_____allows you to draw or annotate on snapshot of the current screen.

A Screen Sketch

B Sticky Notes

C Sketchpad

SUBMIT ANSWER

This gives you the experience of working with multiple screens; although having just one.

(A) Virtual Desktops

(B) Screen Sketch

(C) Notepad

(D) Windows Ink

SUBMIT ANSWER

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While you work on multiple apps, you can better organize them with multiple Virtual Desktops.

(T) True

(F) False

SUBMIT ANSWER

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Menu ▾

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Using_____you can Add New Desktops as you want and switch between them easily.

A Windows Ink

B Virtual Desktops

C Screen Sketch

D Notepad

SUBMIT ANSWER

Menu ▾

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The _____ button on the taskbar helps you manage your Virtual Desktops

A Task View

B Action Center

C Search

D Windows Ink

SUBMIT ANSWER

27 of 100

If you close a Virtual Desktop, the apps that were running on it won't be closed, rather they will be shifted to the previous available desktop

T True

F False

SUBMIT ANSWER

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When you turn on your computer, the first screen you meet is_____

A Lock Screen

B Sign In Screen

C Desktop Screen

SUBMIT ANSWER

Menu ⌄

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Once you click or hit any key from the keyboard, the Lock Screen goes off and the Log In Screen appears, where you enter your credentials to get access to the computer.

T True

F False

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By default, the Lock Screen displays the system Time and Date

T True

F False

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Menu ∨

_____is the place where Windows 10 displays notifications about recent events on your computer

A Task View

B Notification and Action Center

C Search

D Windows Ink

Notification and Action Center collects alerts from apps and then smartly notifies you.

T True

F False

SUBMIT ANSWER

_____ is a voice-activated personal digital assistant, which provides relevant suggestions and alerts.

A   Task View

B   Notification and Action Center

C   Cortana

D   Windows Ink

SUBMIT ANSWER

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Menu ∨

When Cortana is not available, it's replaced with the Windows Search, helping you to search for apps, files, folders, and settings on your computer

T   True

F   False

SUBMIT ANSWER

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The major part of the Windows 10 interface screen is the Desktop

(T) True

(F) False

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On Windows 10 Desktop, you canot organize your files, folders or apps in the form of Icons.

(T) True

(F) False

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Menu ∨

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_____is a small graphical picture that is linked to a file, a folder, or an application.

A   Windows Ink

B   Desktop

C   Icon

D   Task View

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Double clicking an Icon opens the object it is linked with

T   True

F   False

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Menu ∨

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If you want to place an Icon on your Desktop, you can drag it from its location to the Desktop.

T True

F False

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Menu ∨

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By default, the Windows 10 desktop has a Recycle bin icon.

T True

F False

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Menu ∨

When you delete a file or folder on your PC, it is usually shifted to the _____.

A   Windows Ink

B   Start Menu

C   Recycle bin

D   Task View

SUBMIT ANSWER

By default, the Windows 10 desktop has no Recycle bin icon.

T   True

F   False

SUBMIT ANSWER

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Menu ∨

The items you see in the Recycle bin cannot be directly opened or used, but they can be Restored to their original locations.

T   True

F   False

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Menu ∨

At the bottom of the Desktop, a wide horizontal bar, which has a Windows Start button to the left and time and date to the right is the_____

A   Taskbar

B   Desktop

C   Icon

D   Sketch Pad

Menu ⌄

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The icons without underline on the taskbar are the ones pinned but are not currently running

T True

F False

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Menu ⌄

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When you start a task in Windows 10, its icon appears on the _____ with an underline.

A Desktop

B Taskbar

C Address Bar

D Notification Area

SUBMIT ANSWER

Menu ∨

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For easy access, you can permanently pin an Icon to the Taskbar by right clicking on it.

(T) True

(F) False

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Menu ∨

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Moving mouse pointer over an underlined Taskbar Icon shows a Snap of the current contents of the task window.

(T) True

(F) False

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Start Button allows you to open the Start Menu.

(T) True

(F) False

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_____opens the Search box where you can Search for files, folders, apps or settings on your computer or interact with Cortana

(A) Notification Area

(B) Search button

(C) Icon

(D) Recycle bin

SUBMIT ANSWER

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Menu ∨

1. _____shows all the running tasks/apps in small windows. It allows you to easily switch amongst the running tasks/apps.

A Start Button

B Search Button

C Task View Button

SUBMIT ANSWER

The place where you can create and manage your Virtual Desktops.

A Notification Area

B Task View

C Search Button

SUBMIT ANSWER

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Menu ∨

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It notifies you of the system and app events such as new emails arrived or system updates are installed.

A · Notifications icon

B · Time & Date display

C · Active Language icon

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Menu ∨

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Clicking on the _____ icon opens the Notification and Action Center pane.

A · Active Language

B · Notifications

C · Time & Date

D · Network

SUBMIT ANSWER

Menu ⌄

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Clicking on _____ icon displays the Calendar pane.

A Active Language

B Notifications

C Time & Date

D Network

Menu ⌄

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Keyboard Shortcuts to switch between available languages

A Window Key + Space or Alt + Shift.

B Window Key + Delete Key

C Window Key

SUBMIT ANSWER

Keyboard Shortcuts to switch between available languages

A Window Key + Space or Alt + Shift.

B Window Key + Delete Key

C Window Key

SUBMIT ANSWER

Clicking on_____allows you to switch between available languages or to configure Language preferences.

A Active Language Icon

B Notifications

C Time & Date

D Network

SUBMIT ANSWER

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It allows you to change sound level of your PC.

(A) Network icon

(B) Sound icon

(C) Notifications icon

(D) Active Language icon

SUBMIT ANSWER

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Moving mouse pointer over an underlined Taskbar Icon does not shows a Snap of the current contents of the task window

(T) True

(F) False

SUBMIT ANSWER

Menu ∨

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You can right click on Sound icon to access different Sound settings.

T True

F False

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Menu ∨

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Network icon indicates the status of your network connection

T True

F False

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Clicking _____ shows more information about your network connection and the Network settings option.

A Network icon

B Sound icon

C Notifications icon

D Active Language icon

_____ part of the Start menu contains the User Account icon, File Explorer icon, Settings icon, and Power button

A Basic Start Menu

B All Apps List

C Tile Based Start Screen

SUBMIT ANSWER

Menu ⌄

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The right side of the new Start Menu has the whole new colorful tile based Start Screen

(T) True

(F) False

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Menu ⌄

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Start Menu can be opened by pressing the Windows logo key on the keyboard from any Screen.

(T) True

(F) False

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Menu ▾

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You can open Start menu in multiple ways directly from any screen you are working on.

T True

F False

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Menu ▾

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To open Start Menu press the Ctrl + Esc Keys.

T True

F False

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Menu ∨

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The_____ Icon shows which user is currently Signed In.

A   File Explorer Icon

B   User Account

C   Settings Icon

D   Power Button

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This allows you to close all your work , apps and sign out from your user account safely. If you have any unsaved file, Windows prompt you to save it

A   Lock

B   Change Account Settings

C   Sign Out

SUBMIT ANSWER

Menu

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The User Accounts Icon gives you the Lock, Change Account Settings and _____ options

A Sign Out

B File Explorer

C Settings

SUBMIT ANSWER

Menu

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This allows you to take a break by keeping all your work and apps open in the same state and just lock the computer. So your work is private and safe.

A Sign Out

B Lock

C Change Account Settings

D File Explorer

SUBMIT ANSWER

This allows you to Set or Change Picture for your User Account, Change Password, etc.

A   Sign Out

B   Lock

C   Change Account Settings

D   File Explorer

SUBMIT ANSWER

6:25 PM
10/21/2017
ENG

_____icon allows you to open the new Windows 10 File Explorer Application right from the Start Menu

A   User Account Icon

B   File Explorer Icon

C   Settings Icon

D   Power Button

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ENG

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Menu ⌄

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The _____ Application is a modern file management tool in Windows 10, which allows you to organize all your files on your computer.

- A Lock
- B File Explorer
- C Settings
- D User Account

SUBMIT ANSWER

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Menu ⌄

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The Settings Icon allows you to open the Windows Settings App.

- T True
- F False

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Menu ⌄

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_____provides an easy way to set your computer according to your preferences.

A Windows File Explorer App

B Windows Settings App

C Windows User Account App

D Windows Power Button

SUBMIT ANSWER

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It has Settings Categories such as Personalization, Accounts, etc.

A Windows Settings App

B Windows File Explorer App

C Windows User Account App

D Windows Power Button

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Menu ∨

_____allows you to Shut Down, Restart or put your computer to Sleep State.

A Sign Out Button

B Lock

C File Explorer

D Power Button

SUBMIT ANSWER

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Menu ∨

_____Mode keeps your work, files, apps active in its state, turns off the monitor and puts the computer in a Power Saving State.

A Sleep

B Shut Down

C Restart

D Sign Out

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This closes all open apps, files, processes, signs out all the users in an orderly manner and then turns off the computer

A   Sleep

B   Shut Down

C   Restart

SUBMIT ANSWER

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This shuts down the computer and starts it again

A   Sleep

B   Shut Down

C   Restart

D   Sign Out

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Menu ∨

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The All Apps List provides access to all of the apps available on your PC.

(T) True

(F) False

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ENG 6:28 PM
10/21/2017

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The All Apps List only include the apps installed as part of Windows 10 and not the apps you have installed.

(T) True

(F) False

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Menu ⌄

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The apps that are recently installed are listed here.

(A) Recently added

(B) Most used

(C) Alphabetical apps list

SUBMIT ANSWER

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The apps that you use most are listed here. The list is updated based on your usage of apps

(A) Recently added

(B) Most used

(C) Alphabetical apps list

SUBMIT ANSWER

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Menu ∨

This presents all the apps available on the PC in alphabetic order allowing you to quickly locate the apps.

A   Recently added

B   Most used

C   Alphabetical apps list

SUBMIT ANSWER

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Menu ∨

The _____ is inspired from the tablet and touch based computing interface.

A   Tile Based Start Screen

B   Desktop

C   Taskbar

SUBMIT ANSWER

Menu ⌄

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Tiles can only display contents from an app it is representing but cannot show live contents.

(T) True

(F) False

SUBMIT ANSWER

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Menu ⌄

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By default, the tiles have two groups on the Start screen, Life at a glance and Play and explore .

(T) True

(F) False

SUBMIT ANSWER

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Menu ⌄

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You cannot drag the tiles in Start screen, Resize or Turn live tile off.

T True

F False

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Menu ⌄

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You can Unpin a tile or Pin more new tiles for your apps.

T True

F False

SUBMIT ANSWER

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You can resize tiles to be Small, Medium, Large, or Wide.

T   True

F   False

SUBMIT ANSWER

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You cannot adjust the height and width of the Start menu.

T   True

F   False

SUBMIT ANSWER

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If you are using Windows 10 on a touch based PC or on a tablet, it will automatically load into the tablet mode

T   True

F   False

SUBMIT ANSWER

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The _____ mode is specially designed to navigate and launch items by using touches and gestures,most of the Windows interface components will be more visual and user friendly.

A   Tablet

B   Desktop

SUBMIT ANSWER

Menu ⌄

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In the tablet mode, the Tile Based Start Screen takes the whole screen and you don't see the desktop as in the desktop mode

T True

F False

SUBMIT ANSWER

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Menu ⌄

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In the Tablet Mode, you use the _____ to return to the previous app or to the Start Screen

A Back Key

B Lock Key

C Forward Key

D Refresh Key

SUBMIT ANSWER

If you have the mouse and keyboard connected and would like to work in the classic way, you can switch the _____ OFF and return to the Desktop mode.

A   Tablet Mode

B   Desktop Mode

C   Picture Mode

D   Icon Mode

Keyboard Shortcut To open Start Menu

A   Ctrl + Esc

B   Windows logo key

C   Both

D   None

SUBMIT ANSWER

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Menu ∨

100 of 100

In tablet mode, most of the Windows interface components will be more visual and user friendly

T True

F False

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